



Memphis TGA Subrecipient Quality Meeting

Thursday, March 17, 2022
Virtual GoToMeeting ID: 175-341-557
11:30 a.m. - 1:00 p.m.

Meeting Minutes:

Present: Tomekicia Wren, Kathy Esposito, Susan Steppe, Dana Moore, Chejunia Brooms, Wally Bitar, Jimmie Samuels, Lisa Brisendine, Sharron Moore-Edwards, Katherine Knapp, Susan Steppe, Maretta Cox, Kenny Fields, Dana Bond, Tarsha Taylor, Venus Jordan, Lindsey Richesin, Melissa Wright, Jessie Claudio, Tanyelle Dunlap, Nancy Glewwe, Felicitas Bey-Yisrael, Ace Brooks, Nancy Glewwe

Recipient Office Present: Veronyca Washington, Shirley Terry-Lewis, Denford Galloway, Rosita Timmons, Nataki Williams, Corry Owens Jr., Charmeka Smith, Dominic Barnes, Maria Anaya, Dorothy Golden, Sherry Cohen, Minh Doan

I. Call to Order: 11:39 am

II. Welcome & Introductions

Veronyca Washington welcomed everyone to the meeting and introduced new attendees and presenters.

III. Recipient Office Updates

Rosita Timmons, Compliance Manager, informed subrecipients of budget updates including the estimated budget template to ensure budget is detailed. Subrecipients directed to contact Accountants, Corry Owens Jr. and Charmeka Smith. Rosita also provided Part A contract updates and clarified that subrecipient contract Not to Exceed amount will not match their awarded budget.

IV. Part D Updates

Kathy Esposito, Community Program Supervisor, provided Part D updates including client services and clients served.

V. H-CAP Group Updates

Denford Galloway, Planning Council Manager, provided updates on planning group reflectiveness and activities. Informed committee of planning group's need to recruit State Medicaid, Substance Abuse, and formally incarcerated individuals. Dana Bond to send her contact information to join. H-CAP, CAB and recipient office engaged in increased number of community outreach events as things have began to open up during COVID-19 pandemic and asking membership for volunteers.

VI. CAB Updates



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Dominic Barnes, Peer Liaison, provided CAB updates including consumer evaluation of 2021 World AIDS Day event. Consumers enjoyed the location (FedEx Forum) & ease of transportation to location but suggested use of additional host/hostesses to assist attendees with navigation, particularly individuals with disabilities and better signage.

VII. TGA Training & Technical Assistance

Shirley Terry-Lewis informed TGA of recipient office staffing successes and ability to devote more time to providing training opportunities to subrecipients and consumers. Plans to send out survey to assess provider training needs.

VIII. Program Updates

- a. Veronyca Washington provided update on 2021 RSR and expressed gratitude to subrecipients hard work in completing the report and working with Tri-Young. TGA on schedule to meet March 28, 2022 deadline.
- b. Subrecipients provided updated TGA Eligibility Policy. As of March 1, 2022, TGA allows for six-month self-attestation including income verification that can be conducted electronically. Presumptive eligibility period decreased from 60-days to 45-days and now allows for assess to all RWHAP Part A services. Eligibility Policy posted on hivmemphis.org.
- c. As of March 1, 2022, TGA Food Voucher Policy reinstated. TGA Voucher rate increased from \$40 per month to \$65 per month and includes a TGA violation schedule. Subrecipients are required to develop food voucher policy to be signed by client.

IX. CQM Updates

- a. Veronyca Washington provided TGA and service provider performance measures for Quarter III FY 21.
- b. Subrecipients reminded of CAREWare data entry requirement in contract and reminded that subrecipients who do not enter service data manually into TGA CAREWare system are financially responsible with the importer tool and recipient office will financially cover monthly import.



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X. Announcements

Announcements as printed on agenda.

