



HIV Care and Prevention Providers Quarterly Meeting Minutes
October 15, 2014 3:00pm
Community Foundation of Greater Memphis
1900 Union Avenue

Ryan White and Prevention Providers Present

| Agency | Representative | Agency | Representative |
|---------------------|-----------------------|-----------------------------|-----------------------|
| ASCC | Bayless, Becky | MHC | Sawyer, Jackie |
| | Wright, Melissa | | |
| CSA | Morrow, Shonda | MMD | Hollerman, Dr. Davida |
| | | PPGMR | Warren, Jennifer |
| CAAP | McFarland, Sheila | SCHD | Jan Hill |
| CCHS | Terry, Marvell | | |
| EAFHC | | SHSM | Koepke, Susan |
| FFL | Cotton, Mia | St. Jude Hospital | |
| | Daughtery, Kim | | |
| Hope House | Randall, Maria | The Church on the Sq | Davis, Kelli |
| LeBonheur | Vincent, Andrea | The Crisis Center | LaBonte, Michael |
| MCRH/CHOICES | | | |

Others Present

| | | |
|-----------------------------|-------------------------------|------------------------------------|
| Alston, Nycole – Ryan White | Overman, Steve | Wade, Mardrey |
| Hobbs, Sylvia – Ryan White | Pepper, Jennifer – Ryan White | Williams, Nataki – Ryan White |
| Lewis, Kenneth – Ryan White | Taylor, Gloria | Young Griffin, Dorcas – Ryan White |

Welcome/Introductions

Jennifer Pepper welcomed everyone to the meeting and everyone participated in the introductions.

Part A Program Updates

Update from HRSA Site Visit to Grantee – Dorcas Young Griffin

Dorcas discussed the following mandated requirements from HRSA:

- Time and Effort Reporting
- Program Income
- Sliding Scale/Cap on Charges

Program staff will monitor the requirements during site visits.

Review of FY14 Implementation Plan – Jennifer Pepper

A copy of the final Implementation Plan will be emailed to Providers after approved by HRSA.

Update of FY14 Site Visits

Program staff has completed six site visits. All site visits should be completed by December 31st and a synopsis's will be presented at the January Provider meeting.

2014 RSR Timeline – Steve Overman

- Client Level Data is Due February 6th

Quarterly Narrative Reports

- Q3 Quarterly Narrative Reports (Sept, Oct, Nov), due December 15th
- Q4 Quarterly Narrative Reports (Dec, Jan, Feb), due March 16th

RSP

- Current providers should only respond to a RSP if:
 - A provider have used all the options to renew in their current contract
 - A provider want to provide a service not currently being fundedContact Program staff if you are not sure about your options.
- Jennifer will forward an email next week regarding internal documents of Providers that have not responded to their RSP request for funding. Also, providers will need to complete a budget and implementation plan for each service category.

Part A Fiscal Update – Nataki Willams

No updates to report

H-CAP Update – Nycole Alston

- H-Cap meeting will be Wednesday, October 22nd, 4:30pm at Church Health Center, 1115 Union Avenue.
- The Evaluation Committee has been reviewing the EFA and Food Bank Standards of Care. This will be discussed at the H-Cap meeting.
- The Community Partnership Committee will begin contacting current applicants they have on file for membership.

Prevention Program Update – Kenneth Lewis

- FY14 site visits have been completed with one finding and a Corrective Action Plan was developed.
- Q3 Quarterly Narrative Reports (July, Aug, Sept), due October 15th
- Q4 Quarterly Narrative Reports (Oct, Nov, Dec), due January 15th

QM and Data Report – Steve Overman

Steve did an overview of the following reports:

- In+Care Measures from October 1, 2014 Submission
- HAB Performance Measures for Q2 as of August 31, 2014
- Monitoring Thresholds for Performance Measures

Announcements

- Grantee's Office will be closed for the following Holidays:
 - Veteran's Day, November 11th
 - Thanksgiving, November 27th and 28th
 - Christmas, December 25th and 26th
 - New Year's Day, January 1st
 - MLK Day, January 19th
- Our new Director of Community Services is Martha Lott and she will begin on Friday, October 24th.
- Sacred Heart and FFL received additional funding for EFA

Next meeting: Wednesday, January 21st, 3pm at Community Foundation, 1900 Union

Adjourn