



**Monthly Service Provider Meeting Minutes**  
**January 15, 2014 3:00pm**  
**Community Foundation of Greater Memphis**  
**1900 Union Avenue**

**Ryan White and Prevention Providers Present**

Agency	Representative	Agency	Representative
ASCC	Wright, Melissa	MHC	Burress, Marilyn
			Foster, LaTonya
CCHS			Dansby, Latoya
CAAP	Jackson, Mary	MMD	Hollerman, Davida
CHAD - UTMG	Robbins, Diane	PEAS, INC.	Jinwright, Joycelyn
CSA	Chalmers, Kenyell	PPGMR	Elokin CaPece
EAFHC	Brisendine, Lisa	SCHD	Hill, Jan
FFL	Cotton, Mia	SHSM	McDermott, Sr. Betteann
	Daughtery, Kim		Koepke, Susan
	Watson, Janet	St. Jude Hospital	Freuderley, Theresa
Hope House	Randall, Maria		Knapp, Katherine
			Knapp, Kirk
LeBonheur	Libbe, Nancy		
	Wiley, Eddie	The Church on the Sq	Davis, Kelli
MGLCC	Hampton, Martavius	The Crisis Center	LaBonte, Michael

**Others Present**

Alston, Nycole – Ryan White	Lewis, Kenneth – Ryan White	Weatherford, David– Ryan White
Hobbs, Sylvia – Ryan White	Pepper, Jennifer – Ryan White	Williams, Nataki– Ryan White
Wade, Mardrey – Ryan White	Tate, Luella – Ryan White	Young, Dorcas– Ryan White

**Welcome/Introductions**

Jennifer Pepper welcomed everyone to the meeting and everyone participated in introduction. Jennifer discussed the following topics and will send the powerpoint presentation to providers via email.

**Part A Program Updates**

- New Staff  
Mardrey Wade, Provider Services Coordinator
- CHOICES Contract Ended 12/31/13  
CHOICES voluntarily terminated Ryan White Part A services in December. Services and referrals for clients with needs related to sexual reproductive health will continue to be available.
- Provider Service Coordinator Assignments  
Jennifer will provide providers with a list of the assigned provider services coordinators and fiscal specialists. Contact your assigned provider services coordinator or fiscal specialist related to any questions/concerns. Jennifer Pepper and David Weatherford are also available if needed.
- EFA Referral Form Update  
EFA referral form update will be discussed at the next Provider meeting.

- Dental Referrals for Women, Part D

LeBonheur is coordinating with Ryan White Part A to pay for women dental referrals through Part D. Please be sure referrals are completed through your medical case managers. Send referrals to Dr. Davida Hollerman.

#### **ACA Update**

- Clients should be enrolled by January 15<sup>th</sup> and coverage will begin February 1<sup>st</sup>. Open enrollment will continue through March 31<sup>st</sup>. Jennifer discussed the Part D five TN Highlighted Plans. If you have any questions, contact Tonya King, Part D or the grantee's office.

#### **Part A Fiscal Update**

- New Staff

Luella Tate, Accountant Fiscal Specialist

- November Invoices:

- Prevention monthly invoices were paid within ten (10) days
- Ryan White monthly invoices were paid within sixteen (16) days
- YTD Prevention invoices were paid within twelve (12) days

- December invoices are still being processed with a few outstanding invoices

- Prevention YTD ended December 2013 with 89% of funding expended. A report will be emailed to providers within a few weeks. Invoice payments and purchase orders will not be processed until contracts are approved by the County Commission.

- Ryan White Grantee's office will receive a Partial Award for FY 2014-15. We will keep you updated as we receive information from HRSA.

#### **H-CAP Update**

- Nycole Alston explained the definition of FY14 Directives and reviewed the recommendations and rationales for each directive.
- Standards of Care for Health Insurance Premium Assistance was reviewed and revised during November and December meetings. The Standards were approved at the December H-Cap meeting.

#### **Prevention Program Update**

- FY14 Prevention Awards

Contracts have been drafted, approved and signed. The grantee's office is presently working on resolutions. Providers will be notified once the contracts and resolutions are approved by the County Commission.

- A list of FY14 approved Intervention agencies were presented.

- RW & Title X Integration Project at PPGMR

Elokin CaPece from Planned Parenthood presented a power point presentation on the Ryan White Title X Integration Project.

#### **QM and Data Report**

##### HAB Core Measures Updates

- Jennifer Pepper discussed the new HAB Core Measures and System Level Measures. The measures will be reviewed and discussed at February Quality Manager meeting.
- A candidate has been selected for the Data Analyst position.

##### HRSA's Updated Performance Measures Portfolio

- All performance measures are archive on HRSA's website. HRSA will no longer report this anymore.

## Training Announcements

Kenneth Lewis presented providers a list of available trainings and dates.

## Announcements

- Announcements are listed on the power point presentation.
- Jennifer presented a list of 2013 RSR deadline dates.
- Kim Daughtery – **Reminder:** EFA referrals pay for eye glasses **only**, not for eye examination. When submitting a referral on a client, you **must** include a letter from the physician stating that HIV is the reason why the patient needs glasses. **Referrals will not be honored if the physical letter is not included.**

**Next meeting:** April 16<sup>th</sup>, 3:00pm location TBA

**Adjourn**