



Community Partnership Committee Meeting

March 12, 2015

Church Health Center

1115 Union Avenue

3:00 PM

Attendance	Committee Members	Attendance	Committee Members
P	Shearlean Dowell*	P	Frannie Harper
P	Elizabeth Anderson	A	Trevor Rawls
P	Dominque Banks	A	Chris Sinnock
P	Rachel Brooks	P	Benjamin Ward
P	Denford Galloway	P	Edward Wiley
P	Anthony Hardaway	A	Eric Wilson

*Denotes Chair

A=Absent

P=Present

Others Present: Nycole Alston, Kenneth Lewis, Fatimah Stout

I. Call to Order

The meeting was called to order at 3:05 PM by Nycole Alston, Planning Group Manager.

II. Statement of Confidentiality/Conflict of Interest

Nycole read the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Everyone was welcomed to the meeting. A brief moment of silence and remembrance was observed.

IV. Roll Call

Nycole called roll and a quorum was present in order to conduct business.

V. Approval of Agenda

The agenda was approved by common consent.

VI. Approval of Minutes February 12th (attached)

The minutes were approved by common consent.

VII. Unfinished Business

A. Attendance (attached)

Nycole presented an overview of the attendance.

- Nycole reviewed the committee members that need a follow-up call regarding attendance.
- Nycole will reach out to Shearlean Dowell to see if she can contact those individuals that are listed.
- There are two members that are leaving next month due to their terms ending and they are Chris Sinnock and Benjamin Ward.

- Christopher Mathews, Co-Chair, term ends in September, the committee will need to start identifying individuals that can serve as a Co-Chair.

B. Reflectiveness and Membership Categories Review (Attached)

Nycole Alston, Planning Group Manager, gave an update on the attendance.

- According to the Reflectiveness of Unaligned PLWHA the Planning Group is at 31 Full Members, and three Alternate Members.
- The body is at 32% Un-Aligned consumers.
- There are 10 Non-Aligned Consumers.

C. H-CAP Retreat 2015 (attached)

- Nycole thanked the committee for all the feedback and assistance with planning the retreat.
- Emily McKay Gantz, the retreat facilitator, gave a lot of input and gave a write-up on action priorities and issues to address.
- On Monday, Nycole shared the action steps with the Executive Committee and it was decided to break the action steps and issues to the different committees and hold each committee responsible for addressing each task.
- Under bullet #2, under *Recruitment, retention, and active engagement*, the Community Partnership committee is challenged to do a special focus or study with the existing members by identifying barriers and trainings to keep them engaged.
- The Shelby County Ryan White Department is in the process of updating the HIV website and Nycole looked at other websites to get some ideas on how to improve the website.
- H-CAP did a mentoring plan in the past; Emily suggested having senior advisors to serve as an advisor to the newer members.
- Nycole suggested reaching out to the young individuals in the community to let them know Ryan White Program does exist.
- Nycole will insert some of the input from the action priorities in the Community Partnership Committee work plan.

D. Recruitment Flyer

- During the retreat Emily mentioned updating the recruitment flyer.
- At the last Community Partnership Committee meeting Nycole asked members whether or not they were interested or knew anyone who could assist in updating the recruitment flyer.
- Nycole has spoken with the printing department to assist in updating the flyer, but need a lay-out.
- Elizabeth Anderson mentioned having a lay-out and will bring it to the next meeting.
- Nycole mentioned to the committee if they see anything on other TGA or EMA websites that would be feasible please let her know.
- Once the flyers are developed, the committee will devise a plan of how and who to distribute to.

VIII. New Business

A. Agenda Items for next meeting

- Review applications.
- Review the retreat action priorities and issues.
- Update on the recruitment flyer.

IX. Other Business/Public Comment

Elgin Pratchett is a Certified Site Guide Instructor. If anyone is looking for assistance please contact him at elginpratchett@gmail.com or at 901-305-9745, 901-216-6584.

X. Announcements

- There is a Women's Awareness Advocacy three day training on April 16th-18th in Los Angeles, CA. Elizabeth Anderson will be attending and will give feedback.
- There will be a monthly Consumer Input Meetings starting April 9th at the Church Health Center (1115 Union Avenue), from 1PM-2:30PM.

XI. Adjournment

The meeting adjourned at 3:45 PM.

Next Meeting: April 9, 2015, at 3 PM (Church Health Center, 1115 Union Avenue).