



Executive Committee

Virtual Meeting

January 18, 2024

4:00P.M.

**KNOW NOW, LIVE LONGER, THRIVE!
THRIVE!**

Attendance	Committee Members	Attendance	Committee Members
P	Tarsha Taylor	P	Elizabeth Propst
P	Mia Cotton*	A	Ace Brooks*
P	Sharron Moore-Edwards**	P	Felicitas Bey-Yisrael

*Denotes Co-Chair

**Secretary

A=Absent

P=Present

T=Telephone

Others Present: Denford Galloway, Dorothy Golden and Shirley Terry-Lewis.

I. **Call to Order:** **Committee Co-Chairs**

II. The meeting was called to order by Denford Galloway because quorum was met.

III. **Statement of Confidentiality/Conflict of Interest:**

The Statement of Confidentiality and Conflict of Interest policy was read.

IV. **Welcome/ Introduction:** A moment of silence and remembrance was observed.

V. **Roll Call:**

The roll call was called by Denford Galloway and a quorum was present to conduct business.

VI. **Approval of Agenda:**

A quorum was present to accept and approve the agenda by common consent.

VII. **Approval of Minutes:** September 21, 2023 (Oct, Nov, & Dec Monthly Meetings Cancelled)

A quorum was present to accept and approve the minutes by common consent.

VIII. **Planning Group Report**

Denford Galloway, Planning Group Manager

IX. **Old Business**

- Updated H-CAP By-Laws (Articles 1 – 3 & 7 – 9 completed)
- Tabled Updating H-CAP By-Laws (Articles 4 – 6 & 10 – 16)

X. **New Business**

- Reflections: 28 Full Members, 0 Alternates
- New Membership Orientation / Refresher, February 7th, 3p – 4p & 8th, 3p – 5:30p Location TBA
- The Executive Committee elected to use a lottery system to assign mentees to mentors into the H-CAP mentorship program.
- H-CAP 2024 Annual Retreat, Location, Date & Time TBA
- Assignment of H-CAP mentees:
 - Mary Jackson mentored by Elizabeth Propst
 - Ramera Cage mentored by Mia Cotton
 - Tshaka Chambers mentored by Sharron Moore-Edwards

- Antoine Maxwell mentored by Felicitas Bey-Yisrael
- JerMeiah Clay mentored by Tarsha Taylor
- Tabled Updating H-CAP By-Laws for next month's meeting.
- Tabled Discussing the H-CAP Budget for next month's meeting.

XI. Executive Section (Closed Agenda)

- No Executive business

XII. Other Business (Public Comment)

This part of the agenda is designed to provide those who are not Group Members the opportunity to address the Planning Group with issues related to the Group's legislative mandates. Each speaker's presentation will be limited to five (5) minutes. Any part of the five (5) minutes may be yielded by the speaker to another speaker but in no instance shall any one speaker be allowed more than ten (10) minutes regardless of the number of speakers who yield their time. The Co-Chairs will call the speaker's name when it is his/her time to speak. Speakers should stand and state for the record their name, address, and organization or group represented. The Planning Group expects that those who appear before it will conduct themselves in an orderly manner. Personal references, derogatory statements of a personal nature, obscenities, profanity, and name calling are not permissible. The Co-Chairs will have the authority to terminate the remarks of any individual who does not adhere to the above rules or chooses to be abusive to an individual Prevention Planning Group Member or the Planning Group as a whole.

Announcements

- XIII. Adjournment:** The monthly meeting adjourned by Denford Galloway @ 5:50p.

**Next Meeting: Thursday, February 15, 2024 @ 4PM,
Friends For All, 1548 Poplar Ave, Board Room**