



**Executive Committee Meeting
Virtual GoToMeeting
September 17, 2020
4:00 PM**

KNOW NOW, LIVE LONGER, THRIVE!

AGENDA

I. Call to Order

Committee Co-Chairs

II. Statement of Confidentiality/Conflict of Interest

"The meetings and activities performed by the Planning Group are a matter of public record in accordance with the Tennessee Open Meetings Act, also known as the "Sunshine Law." Discussions associated with Group activities and meetings are not subject to confidentiality. Anyone may discuss Planning Group business as they wish. The Planning Group rules of confidentiality cover any discussion of a group member's personal information, such as HIV or health status. Conversations that occur between individuals (whether in private or public, that do not deal with the direct work of the group, should be considered private and confidential".

III. Welcome/ Introductions/ Moment of Silence and Remembrance

A brief moment of silence will be held at each meeting in honor and remembrance of all those individuals living with and affected by HIV and AIDS in the community, as well as those people who have lost their lives to the disease here and around the world.

IV. Roll Call

V. Approval of Agenda

VI. Approval of Minutes- August 20th, (see attached)

VII. Planning Group Report

**Denford Galloway, Planning Council Manager
Ryan White Program**

VIII. Old Business

- Discuss Survey questions for the youth

IX. New Business

- A.** Discuss Professional Development
- B.** Discuss Prevention
- C.** Discuss Bylaws update
- D.** Discuss Policy and Procedures
- E.** Discuss World AIDS Day event/World AIDS Day Sunday Church event
- F.** Discuss Joint Community Partnership and Priority & Integrated Committee meeting date
- G.** Agenda items for next H-CAP meeting
- H.** Agenda items for next meeting

X. Executive Section (Closed Agenda)

This meeting site is accessible to disabled persons. There are parking spaces available.

a. Other Business/Public Comment

This part of the agenda is designed to provide those who are not Group Members the opportunity to address the Planning Group with issues related to the Group's legislative mandates. Each speaker's presentation will be limited to five (5) minutes. Any part of the five (5) minutes may be yielded by the speaker to another speaker but in no instance shall any one speaker be allowed more than ten (10) minutes regardless of the number of speakers who yield their time. The Co-Chairs will call the speaker's name when it is his/her time to speak. Speakers should stand and state for the record their name, address, and organization or group represented. The Planning Group expects that those who appear before it will conduct themselves in an orderly manner. Personal references, derogatory statements of a personal nature, obscenities, profanity, and name calling are not permissible. The Co-Chairs will have the authority to terminate the remarks of any individual who does not adhere to the above rules or chooses to be abusive to an individual Prevention Planning Group Member or the Planning Group as a whole.

XI. Announcements:

- **Friends For Life is now doing food pantry pick up. The last Thursday of every month which is Thursday September 24th from 9:00am-12:00pm. The food pantry redo delivery date is the last day of the month which will be Thursday September 30th.**
- **Hope House is now a Certified Mental Health Center, and a Mid-South food bank provider (open Monday – Thursday 8:30am until 12 noon. If your schedule conflicts with the times please contact Hope House in advance.**
- **H-CAP's Virtual GoToMeeting is Wednesday September 23rd, at 4:30PM**

XII. Adjournment:

Next meeting: October 15th, at 4:00PM, Virtual GoToMeeting

For more information about meetings

Website: www.hivmemphis.org

General Email: RyanWhiteCouncil@Shelbycountytn.gov

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