



**Executive Committee Meeting
Methodist Le Bonheur Healthcare Network
600 Jefferson Ave., Conference Rm. 1**

April 20, 2023

4:00PM

KNOW NOW, LIVE LONGER, THRIVE!

AGENDA

I. Call to Order

Committee Co-Chairs

II. Statement of Confidentiality/Conflict of Interest

"The meetings and activities performed by the Planning Group are a matter of public record in accordance with the Tennessee Open Meetings Act, also known as the "Sunshine Law." Discussions associated with Group activities and meetings are not subject to confidentiality. Anyone may discuss Planning Group business as they wish. The Planning Group rules of confidentiality cover any discussion of a group member's personal information, such as HIV or health status. Conversations that occur between individuals (whether in private or public, that do not deal with the direct work of the group, should be considered private and confidential".

III. Welcome/ Introductions/ Moment of Silence and Remembrance

A brief moment of silence will be held at each meeting in honor and remembrance of all those individuals living with and affected by HIV and AIDS in the community, as well as those people who have lost their lives to the disease here and around the world.

IV. Roll Call

V. Approval of Agenda

VI. Approval of Minutes- March 16, 2023 (see attached)

VII. Planning Group Report

**Denford Galloway, Planning Council Manager
Ryan White Program**

VIII. Old Business

- A. Discuss H-CAP Mentorship program
- B. Discuss/Review/Update H-CAP Policy and Procedures

IX. New Business

- A. Discuss Professional Development
- B. Discuss Prevention
- C. Discuss H-CAP New Membership Orientation
- D. Discuss Planning Council Budget
- E. Discuss Training/PSRA
- F. Discuss Google Form Survey
- G. Discuss/Review/Update H-CAP By-Laws
- H. Agenda items for next H-CAP meeting

This meeting site is accessible to disabled persons. There are parking spaces available.

I. Agenda items for next meeting

X. Executive Section (Closed Agenda)

a. Other Business/Public Comment

This part of the agenda is designed to provide those who are not Group Members the opportunity to address the Planning Group with issues related to the Group's legislative mandates. Each speaker's presentation will be limited to five (5) minutes. Any part of the five (5) minutes may be yielded by the speaker to another speaker but in no instance shall any one speaker be allowed more than ten (10) minutes regardless of the number of speakers who yield their time. The Co-Chairs will call the speaker's name when it is his/her time to speak. Speakers should stand and state for the record their name, address, and organization or group represented. The Planning Group expects that those who appear before it will conduct themselves in an orderly manner. Personal references, derogatory statements of a personal nature, obscenities, profanity, and name calling are not permissible. The Co-Chairs will have the authority to terminate the remarks of any individual who does not adhere to the above rules or chooses to be abusive to an individual Prevention Planning Group Member or the Planning Group as a whole.

XI. Announcements:

- **Hope House is now a Certified Mental Health Center, and a Mid-South food bank provider (open Monday – Thursday 8:30am until 12 noon. If your schedule conflicts with the times please contact Hope House in advance.**
- **Hope House is now offering free and confidential HIV testing. Contact Mary Bell at (901) 412-1596 or email mbell@hopehousememphis.org**
- **Friends For Life is now doing food pantry Monday thru Thursday from 9:00AM until 12:30PM. If clients are not on the delivery list please call 901-272-0855 to be added. Also starting in September FFL will be providing an additional Kroger Card (while supplies last) for all clients that have proper RW certification. Further FFL has moved Wellness University online and are providing people with a laptop (while supplies last) and up to \$85 incentive for completion of online modules. Wellness University is open to everyone, not limited to people living with HIV. If you have additional questions about Wellness University please contact Valarie at 901-333-8258**
- **Friends For Life has reopened their building to walk-ins as well as the Positive Living Center (PLC) on March 28, 2022**
- **In Person H-CAP Meeting Thursday April 27, 2023 @4:30PM at Methodist Le Bonheur Healthcare Auditorium 50 N. Dunlap.**
- **April C2P Monthly Meeting** is scheduled for **April 26, 2023 at 10:00 AM to 1:00 PM, CST**. This is a **HYBRID** opportunity. Everyone will receive a WebEx meeting invitation by e-mail. **PLEASE NOTE: For participants planning to join us in person, please complete the dietary survey by April 14, 2023 by 12:00 PM, CST:** <https://www.surveymonkey.com/r/FD93SFD>.
- This is a link to a **funding opportunity** from SAMHSA: https://www.hiv.gov/blog/samhsa-funding-opportunity-substance-use-disorder-treatment-and-hiv-services-for-medically-underserved-racial-and-ethnic-minority-individuals/?utm_source=email&utm_medium=email&utm_campaign=Daily20230406
- TDH is hiring a **CBA Program Public Health Educator**, follow this link if you are interested (also see attached document with description): [this link](#)

XII. Adjournment:

Next meeting: Thursday May 18, 2023 @ 4:00PM
Hope House 15 S. Idlewild St.

For more information about meetings
Website: www.hivmemphis.org
General Email: RyanWhiteCouncil@Shelbycountyttn.gov

This meeting site is accessible to disabled persons. There are parking spaces available.