



**Community Partnership Committee
Methodist LeBonheur Hospital
600 Jefferson Ave, RM 2
August 10, 2023
3:00PM**

KNOW NOW, LIVE LONGER, THRIVE!

**Denotes Chair*

A=Absent P=Present

T=Telephone

	Committee Members	Attendance	Committee Members
P	Elizabeth Propst*	P	DeSeanta Nathan Jordan
P	Jimmie Samuels	P	Pat Friedman
P	Jacqueline Parker	P	Dewayne Murrell
P	Lavon Morris		
P	Crystal Walker		
P	Bryant Laird		
P	Jessica Griggs		

Others Present: Denford Galloway, Dorothy Golden, Nataki Williams, Joshua Howell, Jermaine Palmer, Elgin Prachett, Brian Gavin, Carl Mannery, Felicitas Bey-Yisrael, Dr. Xavion Lay, Chejunia Brooms, Freddie Harris, Judah Lenson, Timya Neal, and Erik Walton.

A. Call to Order Elizabeth Propst, Committee Chair

Elizabeth Propst called the meeting to order at 3:11pm.

B. Statement of Confidentiality/Conflict of Interest

Elizabeth Propst read the committee the Statement of Confidentiality and Conflict of Interest policy.

C. Welcome/ Introductions/ Moment of Silence and Remembrance

Everyone was welcome to the committee meeting. A moment of silence and remembrance was observed.

Roll Call

Elizabeth Propst called the roll and we did have quorum present to conduct business.

D. Approval of Agenda,

The agenda was accepted and approved by common consent.

Approval of Minutes, July 13, 2023,

The minutes was accepted and approved by common consent.

E. Planning Group Report by Denford Galloway, Planning Council Manager

- Reflectiveness: 29 Full Members
- Mock PSRA Training, Priorities & Integrated Monthly Meeting, August 21, 2023, 4p, Methodist Le Bonheur Healthcare Network, 600 Jefferson Ave
- Priority Setting and Resource Allocation (PSRA) Tuesday, August 29, 2023, 10a – 6:30p, Benjamin L. Hooks Library, 3030 Poplar Ave
- Southern Heritage Classic Volunteers Needed, September 9, 2023
- The Planning Council Manager will contact the Cooper Young Festival Coordinator about participating in this year's event.
- Code of Conduct, Stigma, & Cultural Awareness

F. Old Business

None

G. New Business

- Discussed Prevention: U=U, PREP, HIV Home Testing, Condom Distribution
- Consumer Input Meeting, August 15, 2023, Noon- 2p, Benjamin L. Hooks Library, 3030 Poplar Ave
- Discussed H-CAP New Membership Orientation Refresher, October 12th & 13th, Location/Time TBA
- Discussed Outreach/Recruitment (Volunteers needed for events)
- Discussed H-CAP Members to become more involved with the creation of H-CAP / HIV Awareness and Ryan White Services within the community.
- Recommendations for the full body H-CAP members to take a group picture for the brochure advertising campaign.
- Dr. Xavion Lay committed to designing a brochure advertising campaign for recruitment purposes.
- Recommendations to have select H-CAP members to commit with advertisement recruitment.
- Discussed proposed location for H-CAP members to meet concerning H-CAP recruitment advertising to be held at the Shelby County Administrative Office.
- Discussed updating future campaign advertisements.
- Recommendations for Dr. Crystal Walker and Jimmie Samuels to oversee fundraising ideas.
- Jessica Griggs agreed to verify if Hope House will be able to be the gatekeeper of the 5k fundraising funds.
- Recommendation to do an outreach at the next upcoming fair.
- Tabled discussing H-CAP planning council membership forms. (Members are required to review for edifications for next month's meeting)
- Dr. Xavion Lay interviewed by Jimmie Samuels & Bryant Laird and observed by Elgin Prachett to proceed to the next step in becoming a H-CAP member by participating in the new membership orientation program. Vote to accept Dr. Xavion Lay , 6 -Yay, 0 – Nay, and 1 - Abstention by Elizabeth Propst.
- Michael Taylor interviewed by Carl Mannery & Pat Friedman and observed by Jermaine Palmer to proceed to the next step in becoming a H-CAP member by participating in the new membership orientation program. Vote to accept Michael Taylor, 6 – Yay, 0 – Nay, and 1 – Abstention by Elizabeth Propst.
- Agenda item for next H-CAP meeting
 - Regularly scheduled meeting cancelled. Annual PSRA held instead on August 29, 2023, 10a – 6:30p @ Benjamin L. Hooks Library, 3030 Poplar

- Agenda item for next meeting
 - Planning Council Membership Forms Update
 - Prevention
 - Outreach/Recruitment
 - Mentorship

H. Other Business/Public Comments

I. Announcements (as printed on the agenda)



J. Adjournment by Elizabeth Propst @ 4:32pm

Next Meeting: Community Partnership Committee, Thursday, September 14, 2023 at 3:00pm,
In person meeting held at Methodist Le Bonheur, 600 Jefferson Ave, Conference Rm 2