



**Executive Committee Meeting**  
**EOC (Small Conference room)**  
**160 N. Main St., 2<sup>nd</sup> Floor**  
**June 21<sup>st</sup>, 2018**  
**4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Ace Brooks	P	Marshe Turner
A	Dewayne Murrell*		
P	Rena Taylor		

*\*Denotes Co-Chair      \*\*Secretary      A=Absent      P=Present      T=Telephone*

**Other Present: Parrish Oglesby, Denford Galloway**

**I. Call to Order** **Committee Co-Chairs**

Ace Brooks called the meeting to order at 4:13PM.

**II. Statement of Confidentiality/Conflict of Interest**

Ace read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.

**III. Welcome/ Introductions/ Moment of Silence and Remembrance**

Ace welcomed everyone to the meeting and a moment of silence and remembrance was observed.

**IV. Roll Call**

V. Ace Brooks called roll and a quorum was present to conduct business.

**VI. Approval of Agenda**

A quorum was present to accept and approve the agenda by common consent.

**VII. Approval of Minutes, June 21<sup>st</sup>, 2018**

A quorum was present to accept and approve the minutes by common consent.

**VIII. Planning Group Report** **Denford Galloway, Clerical Specialist**

- Reflectiveness
  - 24 Full members, 3 Alternates members
- PSRA
  - Discussed and plan for PSRA quorum, date, location, and agenda
- Personnel turnover

**IX. Old Business** **Committee Co-Chairs**

**X. New Business**

A. Amended and voted on attendance policy

- Motion made by Marshe Turner to amend the attendance policy and a second by Renae Taylor with a vote of 2- yes, 0-no, 1 abstention by Ace Brooks. The motion passed.

B.

- Assigned new members to committee
- Discussed nomination for H-CAP secretary
  - Tabled the discussion until July 19<sup>th</sup> meeting.

C. Agenda items for next month meeting

- New members orientation
- Discuss H-CAP secretary nomination

**XI. Other Business (Public Comment)**

*This part of the agenda is designed to provide those who are not Group Members the opportunity to address the Planning Group with issues related to the Group's legislative mandates. Each speaker's presentation will be limited to five (5) minutes. Any part of the five (5) minutes may be yielded by the speaker to another speaker but in no instance shall any one speaker be allowed more than ten (10) minutes regardless of the number of speakers who yield their time. The Co-Chairs will call the speaker's name when it is his/her time to speak. Speakers should stand and state for the record their name, address, and organization or group represented. The Planning Group expects that those who appear before it will conduct themselves in an orderly manner. Personal references, derogatory statements of a personal nature, obscenities, profanity, and name calling are not permissible. The Co-Chairs will have the authority to terminate the remarks of any individual who does not adhere to the above rules or chooses to be abusive to an individual Prevention Planning Group Member or the Planning Group as a whole.*

**XII. Announcements**

- ✓ Announcements as printed on the agenda

**XIII. Adjournment**

The meeting adjourned at 5 :09PM.

**Next Meeting:** July 19<sup>th</sup>, 2018 at 4PM (Shelby County Admin. Building) 160 N. Main St., 2<sup>nd</sup> Floor (EOC Conference Room)