



**Evaluation and Assessment Committee Meeting
 Junior League of Memphis
 CRC (Board Room)
 3475 Central Ave.
 May 9th, 2018**

Attendance	Committee Members	Attendance	Committee Members
P	Ace Brooks	P	Lee Goins
P	Felicia Horton	P	Sherry Bougard
P	Danielle Stone	A	Tomekicia Wren
A	Robinson, Lauren Ellis	A	Abigail Roche
P	Fredy Matias		

**Denotes Chair*

A=Absent

P=Present

Others Present: Jimmie Samuels, Parrish Oglesby, Denford Galloway, Bret Beauchamp

- I. Call to Order** **Committee Chair**
 The meeting was called to order at 4:14pm by Ace Brooks
- II. Statement of Confidentiality/Conflict of Interest**
 Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
 Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
 Ace Brooks called the roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**
 There was a quorum to approve and accept the agenda by common consent.
- VI. Approval of Minutes, May 9th,**
 There was a quorum to approve and accept the agenda by common consent.
- VII. Planning Group Report** **Denford Galloway**
 The committee was briefed on the progress of the group:
 - a. H-CAP group is not at full membership capacity. The group is at 27 full members and 2 alternates.
 - b. Administrative Mechanism
 - c. PSRA
- VIII. Old Business**
 - A. Early Intervention Services
 - a) Motion made by Lee Goins to accept the changes to the Early Intervention Services (SOC) to present to H-CAP for approval and a proper second to the motion was made by Danielle Stone. A vote of 5 yea, 0 no, 0 abstentions. The motion passed.

IX. New Business

- B. Medical Transportation Services (SOC)
 - b) Table to next meeting.
- C. Agenda items for H-CAP meeting
 - c) Vote on Early Intervention Services (SOC)
- D. Agenda items for next meeting
 - d) Medical Transportation Services (SOC)

X. Other Business/Public Comment

. No other business or public comment.

XI. Announcements

- Announcements as printed.

V. Adjournment

- Meeting adjourned at 5:27pm

Next Meeting: June 13th, 2018 at 4:00pm at Junior League of Memphis CRC 3475 Central Ave.
(Board Room)