



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
February 14th, 2018
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Ace Brooks	P	Lee Goins
P	Felicia Horton	A	Sherry Bougard
A	Dr. Davida Hollerman	A	Tomekicia Wren
P	Robinson, Lauren Ellis	A	Abigail Roche
P	Danielle Stone		

**Denotes Chair*

A=Absent

P=Present

Others Present: Charles Kolesar, Jimmie Samuels, Parrish Oglesby, Denford Galloway, Trevor Rawls, Bryant Laird

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- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:29pm by Ace Brooks.
- II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
Ace Brooks called the roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**
There was a quorum to approve and accept the agenda by common consent.
- VI. Approval of Minutes, February 14th,**
There was a quorum to approve and accept the minutes by common consent.
- VII. Planning Group Report** **Parrish Oglesby**
The committee was briefed on the progress of the group:
 - a. H-CAP group is not at full membership capacity. The group is at 32 full members and 5 alternates.
 - b. We are continuing to recruit and interview to make sure we have an alternate bench.
- VIII. Old Business**
- There was a motion made by Felicia Horton to accept the Medical Nutrition Therapy Standards of Care and a proper second by Bryant Laird. There were 5 yea, 0 no, and 0 abstain to accept the motion.
 - There was a motion made by Ace Brooks to table the New Business (Early Intervention Services) and a proper second made by Bryant Laird. The motion passed with 5 yea, 0 no, and 0 abstained.

IX. New Business

a. Agenda items for H-CAP

- Vote on Medical Nutritional Therapy Standards of Care

b. Agenda items for next month

- Discuss/review EIS

X. Other Business/Public Comment

There is no other business or public comments at this time.

XI. Announcements

- Announcements as printed.

V. Adjournment

Meeting adjourned at 5:04pm

Next Meeting: March 14th, 2018 at 4:00pm at Junior League Of Memphis CRC 3475 Central Ave.
(Board Room)