



**Executive Committee Meeting
EOC (Small Conference room)
160 N. Main St., 2nd Floor
January 18th, 2018
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Edward "Eddie" Wiley*	P	Marshe Turner
P	Dewayne Murrell*	P	Nicole Gottier **
A	LeRoy Springer	P	Ace Brooks

*Denotes Co-Chair

**Secretary

A=Absent

P=Present

T=Telephone

Other Present: Jennifer Pepper, Parrish Oglesby

I. Call to Order

Committee Co-Chairs

Dewayne Murrell called the meeting to order at 4:09PM.

II. Statement of Confidentiality/Conflict of Interest

Eddie read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Eddie welcomed everyone to the meeting and a moment of silence and remembrance was observed.

IV. Roll Call

Dewayne Murrell called roll and a quorum was present to conduct business.

V. Approval of Agenda

A quorum was present to accept and approve the agenda by common consent.

VI. Approval of Minutes, October 19, 2017

A quorum was present to accept and approve the minutes by common consent.

VII. New Business

Committee Co-Chairs

A. Set a date for finishing Memphis H-CAP Policies and Procedures Manual

B. Review TCPG (Tennessee Community Planning Group) Pamphlet

- a. Create an application for new membership
 - a. Agenda items for H-CAP
 - b. Agenda items for next month meeting

C. Old Business

Committee Co-Chairs

c. Review/revise policy and procedure

D. Announcements

✓ Announcements as printed on the agenda.

E. Adjournment

The meeting adjourned at 6:00PM.

Next Meeting: March 15, 2018 at 4PM (Shelby County Admin. Building) 160 N. Main St., 2nd Floor
(EOC Conference Room)