



**Evaluation and Assessment Committee Meeting  
 Junior League of Memphis  
 CRC (Board Room)  
 3475 Central Ave.  
 September 13, 2017**

| Attendance | Committee Members    | Attendance | Committee Members |
|------------|----------------------|------------|-------------------|
| P          | Melanie Bradley      | P          | Tomekicia Wren    |
| P          | Melanie Copeland     | P          | Lee Goins         |
| P          | Dr. Davida Hollerman | P          | Felicia Horton    |
| A          | Ray Leitschuh        | P          | Ace Brooks        |
| P          | Brooke Askew         |            |                   |

*\*Denotes Chair*

*A=Absent*

*P=Present*

**Others Present:** Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Jennifer Pepper, Winfred Rankins, LeRoy Springer, Diane Duke, Don Hardin, Elijah Franklin, Marcus Reborn, Dcondua Cliff, Jimmie Samuels, Dwight Bowen, Roy James, Jermaine Palmer, Larry Leitschuh, Lauren Robinson.

**I. Call to Order Ace Brooks, Committee Chair**

The meeting was called to order at 4:16pm.

**II. Statement of Confidentiality/Conflict of Interest**

Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.

**III. Welcome/ Introductions/ Moment of Silence and Remembrance**

Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.

**IV. Roll Call**

Ace called the roll and a quorum was present to conduct business.

**V. Approval of Agenda**

The agenda was accepted and approved by common consent.

**VI. Approval of Minutes**

The minutes was accepted or approved by common consent.

**VII. Intro/Comments from newly appointed chair**

Ace took a few minutes to introduce himself to the committee members including a brief outline of his professional career and personal commitments which gives him experience and passion for the work that this committee is charged with on behalf of H-CAP.

**VIII. Planning Group Report Parrish Oglesby, Planning Group Manager**

The committee was briefed on the progress of the group by Parrish:

- Currently, the group has (31) full members and (2) alternate members.
- The group has a 43 to 45% representation of unaligned consumers on H-CAP. HRSA only requires the group to have 33% representation.

**IX. Performance Measurements Jennifer Pepper, Ryan White Program**

The committee was briefed on the performance measurements of our providers and the targeted outcomes. Members were presented with handouts.

- In Core01-HIV viral load suppression: Targeted threshold for FY17-18 is set at 74.87%. Currently, we are at 73.6%.
- In Core02-Prescription of HIV ART: Targeted threshold for FY17-18 is set at 84.33%.

Currently, we are at 92.2%. We have exceeded this expected threshold.

- In Core03-Visit frequency: Targeted threshold for FY17-18 is set at 74.69%. Currently, we are at 69.9%
- In Core04-Gap in visits: Targeted threshold for FY17-18 is set at 13.68%. Currently, we are at 13.4%.

**X. Old Business**

- **Review/revise/update:** Jennifer Pepper, Memphis Medical Nutritional Therapy Standards of Care

**Medical Nutritional Therapy**

- The committee members brought up various concerns from the process, specific language outlining medical nutritional therapy, medication and the eligibility policies.
- Ace and Dr. Davida Hollerman will develop language to improve the understanding for medical nutritional therapy policy.

Medical Transportation Services

- Reviewed the language and made minor changes to medical transportation services

**XI. Other Business/Public Comment**

There were no other business/public comments at this time.

**XII. Announcements (as printed on agenda)**

- World AIDS Day December 1 at Tiger Lane 5:30 pm to 7:30 pm.

**V. Adjournment**

Meeting adjourned at 5:33 P.M.

**Next Meeting:** October 11<sup>th</sup> at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.