



**Evaluation and Assessment Committee Meeting  
 Junior League of Memphis  
 CRC (Board Room)  
 3475 Central Ave.  
 November 8<sup>th</sup>, 2017**

Attendance	Committee Members	Attendance	Committee Members
P	Melanie Bradley	P	Tomekicia Wren
P	Melanie Copeland	P	Lee Goins
P	Dr. Davida Hollerman	P	Felicia Horton
A	Ray Leitschuh	P	Ace Brooks
P	Brooke Askew		

*\*Denotes Chair*

*A=Absent*

*P=Present*

**Others Present:** Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Jennifer Pepper, Winfred Rankins, LeRoy Springer, Diane Duke, Don Hardin, Elijah Franklin, Marcus Reborn, Dcondua Cliff, Jimmie Samuels, Dwight Bowen, Roy James, Jermaine Palmer, Larry Leitschuh, Lauren Robinson.

**I. Call to Order Ace Brooks, Committee Chair**

The meeting was called to order at 4:03pm.

**II. Statement of Confidentiality/Conflict of Interest**

Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.

**III. Welcome/ Introductions/ Moment of Silence and Remembrance**

Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.

**IV. Roll Call**

Ace called the roll and a quorum was present to conduct business.

**V. Approval of Agenda**

The agenda was accepted and approved by common consent.

**VI. Approval of Minutes**

The minutes was accepted or approved by common consent.

**VII. Planning Group Report Parrish Oglesby, Planning Group Manager**

The committee was briefed on the progress of the group by Parrish:

- Currently, the group has (31) full members and (2) alternate members.
- The group has a 43 to 45% representation of unaligned consumers on H-CAP. HRSA only requires the group to have 33% representation.

**VIII. Performance Measurements Jennifer Pepper, Ryan White Program**

**IX. Old Business**

- There are no old business

**X. Other Business/Public Comment**

There were no other business/public comments at this time.

**XI. Announcements (as printed on agenda)**

- World AIDS Day December 1 at Tiger Lane 5:30 pm to 7:30 pm.

**V. Adjournment**

Meeting adjourned at .

**Next Meeting:** December 13th at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.