



**Evaluation and Assessment Committee Meeting  
 Junior League of Memphis  
 CRC (Board Room)  
 3475 Central Ave.  
 August 9, 2017**

Attendance	Committee Members	Attendance	Committee Members
P	Melanie Bradley	P	Tomekicia Wren
P	Melanie Copeland	P	Lee Goins
P	Dr. Davida Hollerman	P	Felicia Horton
P	Ray Leitschuh	P	Ace Brooks
A	Brooke Askew		

*\*Denotes Chair*

*A=Absent*

*P=Present*

**Others Present:** Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Jennifer Pepper, Winfred Rankins, LeRoy Springer, Diane Duke, Don Hardin, Elijah Franklin, Marcus Reborn, Dcondua Cliff, Jimmie Samuels, Dwight Bowen, Roy James, Jermaine Palmer, Larry Leitschuh, Lauren Robinson.

**I. Call to Order** **Ace Brooks, Committee Chair**

The meeting was called to order at 4:20pm.

**II. Statement of Confidentiality/Conflict of Interest**

Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.

**III. Welcome/ Introductions/ Moment of Silence and Remembrance**

Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.

**IV. Roll Call**

Ace called the roll and a quorum was present to conduct business.

**V. Approval of Agenda**

The agenda was accepted and approved by common consent.

**VI. Approval of Minutes**

The minutes was accepted or approved by common consent.

**VII. Intro/Comments from newly appointed chair**

Ace took a few minutes to introduce himself to the committee members including a brief outline of his professional career and personal commitments which gives him experience and passion for the work that this committee is charged with on behalf of H-CAP.

**VIII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**

The committee was briefed on the progress of the group by Parrish:

- Currently, the group has (31) full members and (2) alternate members.
- The group has a 43 to 45% representation of unaligned consumers on H-CAP. HRSA only requires the group to have 33% representation.

**Performance Measurements** **Charles Kolesar, Program and Quality Manager**

The committee was briefed on the performance measurements of our providers and the targeted outcomes. Members were presented with handouts.

- In Core01-HIV viral load suppression: Targeted threshold for FY17-18 is set at 74.87%. Currently, we are at 73.6%.
- In Core02-Prescription of HIV ART: Targeted threshold for FY17-18 is set at 84.33%.

Currently, we are at 92.2%. We have exceeded this expected threshold.

- In Core03-Visit frequency: Targeted threshold for FY17-18 is set at 74.69%. Currently, we are at 69.9%
- In Core04-Gap in visits: Targeted threshold for FY17-18 is set at 13.68%. Currently, we are at 13.4%.

#### **IX. Old Business**

- **Review/revise/update: Jennifer Pepper, Memphis TGA Standards of Care**
  - a. **Emergency Financial Assistance**
    - The committee members brought up various concerns from the process, specific language outlining emergency utility assistance, medication and the eligibility policies.
    - Jennifer brought Part A EFA language from Texas and Las Vegas to help with our language in our EFA policy.
    - Parrish Oglesby, Planning Group Manager will follow-up with the concerns and open the floor for discussion/conversation at the next meeting.

#### **X. New Business**

- **Review/revise/update: Memphis TGA Standards of Care**
  - a. **Health Insurance Premium & Cost Sharing Assistance (HISPCA)**
    - This item was tabled until the next committee meeting.
- **Agenda items for H-CAP**
- **Agenda items for next month meeting**
  - a. **Final revised copy of Memphis TGA Standards of Care**
    - Emergency Financial Assistance (EFA)
  - b. **Review/revise/update: Assessment of the Administrative Mechanisms**
    - Survey Questions

#### **XI. Other Business/Public Comment**

There were no other business/public comments at this time.

#### **XII. Announcements (as printed on agenda)**

- Priorities Setting Resource Allocation (PSRA) meeting August 23<sup>rd</sup> 12-6pm Community Foundation 1900 Union.

#### **V. Adjournment**

Meeting adjourned at 5:33 P.M.

**Next Meeting:** September 13<sup>th</sup> at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.