



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
March 14th, 2018
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Ace Brooks	P	Lee Goins
P	Felicia Horton	P	Sherry Bougard
A	Dr. Davida Hollerman	A	Tomekicia Wren
P	Robinson, Lauren Ellis	A	Abigail Roche
P	Danielle Stone		

**Denotes Chair*

A=Absent

P=Present

Others Present: Charles Kolesar, Jimmie Samuels, Parrish Oglesby, Denford Galloway, Trevor Rawls, Jason Lentz-Jacobs

- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:28pm by Ace Brooks.
- II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
Ace Brooks called the roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**
There was a quorum to approve and accept the agenda by common consent.
- VI. Approval of Minutes, March 14th,**
There was a quorum to approve and accept the minutes by common consent.
- VII. Planning Group Report** **Parrish Oglesby**
The committee was briefed on the progress of the group:
 - a. H-CAP group is not at full membership capacity. The group is at 27 full members and 4 alternates.
 - b. We are continuing to recruit and interview to make sure we have an alternate bench.
- VIII. Old Business**
 - Read/reviewed/corrected the Early Intervention Services standards of care.
 - Due to time the review/correction of EIS standards of care was stopped at Section V.
- IX. New Business**
 - a. Agenda items for H-CAP**
 - No agenda items at this time.

b. Agenda items for next month

- Continue discuss/review/correct Early Intervention Service.

X. Other Business/Public Comment

Planning Group Manager Parrish Oglesby talked about the 2018 Annual retreat and bus passes. Lauren Robinson informed the committee of Hope house becoming a Mid-South food bank location.

XI. Announcements

- Announcements as printed.

V. Adjournment

Meeting adjourned at 5:43pm

Next Meeting: April 11th, 2018 at 4:00pm at Junior League Of Memphis CRC 3475 Central Ave.
(Board Room)