



HIV Care and Prevention Providers Quarterly Meeting Minutes
January 20, 2016 3:00pm
Community Foundation
1900 Union Avenue

PROVIDERS PRESENT: Ashley Artison – Christ Community, Becky Bayless - ASCC, Lisa Brisendine - EAFHC, Elokin CaPece – MGLCC, Ayeisha Cole - PEAS, Mia Cotton - FFL, Jessica Cox – Hope House, Kellie Davis – The Church on The Square, Jose Ferranno – St. Jude, Lydia Grivens - CCHS, Davida Hollerman - MMD, Jay Johnson - MHC, Ashley Jones - PPGMR, Sandra Kimble- Scared Heart , Lauren McCann – LeBonheur, Iris Mercado - PPGMR, Maria Randall – Hope House, Jackie Sawyer - MHC, Chris Sinnock – St. Jude, Fatimah Stout - CAAP, Andrea Vincent - LeBonheur, Brandon Williams - SCHD, Tomekicia Wren – Resurrection Health

PROVIDERS ABSENT: CSA and Community HIV Network

GRANTEE’S OFFICE STAFF PRESENT: Paul Herman, Sylvia Hobbs, Charles (Chuck) Kolesar, Kenneth Lewis, Parrish Oglesby, Steve Overman, Jennifer Pepper, Jacquine Rankins, Luella Tate, Mardrey Wade, Nataki Williams

Welcome/Introductions

Jennifer Pepper welcomed everyone to the meeting and everyone participated in introductions. Jennifer introduced our new staff: Alfreda Johnson, Office Coordinator; Paul Herman, Finance Manager and Chuck Kolesar, Quality Management Coordinator.

PART A Program Update – Jennifer Pepper

PLWH Grievance Policy Update

The policy is not completed, but should be finalized next week. Jennifer will send the finalized version via email to providers.

Report from 2015 Consumer Input Meetings - Kenneth Lewis

These meetings serve as a venue for consumers to engage in discussions around their services and receive updates on changes in Ryan White services. The meetings are held once a month at Church Health Healing, 1115 Union Avenue.

The following topics were discussed in FY2015:

- Updates to Standards of Care
- Importance of prevention
- Transportation and housing
- Expansion of Ryan White services (hospice, home base health care and legal services)
- Grievance Policy
- Cap for oral health
- Consumer’s rights and responsibilities as well as Providers rights and responsibilities

The following issues/complaints discussed:

- Lack of accessibilities to Medical Case Managers (lack of resources, unable to contact their Medical Case Managers and personality conflicts)
- Food Bank (suspension process, cards not available for food services, transportation (lack of bus cards and restrictions on bus cards)
- Lack of housing, rules and regulation procedures for housing and waiting list
- Cap (not knowing how much has been spent)

Chuck Kolesar, Quality Manager presented a presentation on Quality Management and the “PDSA Cycle”

Update to Standards of Care- Mardrey Wade

- Transportation and Mental Health Standards of Care was approved by the H-Cap committee.

- Housing Standards of Care has not been approved. Those standards will be presented to the H-Cap committee for approval at their next meeting.

Reminders

- Providers have done a great job in not stopping services due to funding “**WAY TO GO!**” There are still available funds. However; before stopping any services, please contact Mardrey Wade or Kenneth Lewis.
- Ryan White Quarter 4 Narrative Report is due March 15th.

Prevention Program Update – Jennifer Pepper

2016 Prevention Programs Updates

- **LeBonheur** - 2016 goal is to enroll 90 clients and complete 85 (newly diagnose HIV clients and out of care clients).
- **PEAS (TWISTA)** – 2016 goal is to have bi-monthly sessions and support groups for transgender women.
- **Planned Parenthood** – 2016 goal is to gain more sites to distribute condoms (expanding to areas with less access to care, higher population of people living with HIV/AIDS and Memphis Shelby County top twenty priority schools). Our goal in 2015 was to distribute 400,000 condoms and we distributed 728,000 (28,000 of the 728,000 was distributed to HIV positive clients).
- **Friends For Life** (CLEAR and Many Men With Many Voices)
 - The Haven has moved to a new location in the same complex, new address is forthcoming.
 - Many Men With Many Voices has developed two new interventions a) outreach education and b) clinical management.

New: PrEP Grant I partnership with TDOH

PrEP Grant is a three year grant that will provide PrEP navigation. Staff will work directly with clinicians to increase their awareness and understanding of PrEP and a support line will be available for questioning. The Grantee’s office will issue RFP’s. More information will be provided late spring or early summer.

NEW: nhbs Grant in partnership with TDOH

nhbs grant is for behavioral surveillance. This grant will offer anonymous HIV, gonorrhea, syphilis and chlamydia testing, and provide data on behavioral issues for high risk clients. The first year will focus on people using injection drugs; the second year will focus on MSM (men sleeping with men); the third year will focus on high risk heterosexual; the fourth year will go back to injection drug users and the fifth year will close with MSM. The Grantee’s office will issue RFP’s. More information is forthcoming.

Reminder

Quarter 4 Narrative Report is due January 15th.

Part A Fiscal Update – Jennifer Pepper

2016 Part A and MAI Awards

- **Renewals for Current Providers**
Ryan White staff will begin reviewing renewals over the next week and will keep in contact with providers regarding any questions.
- **RFP for New Providers or New Services at Current Providers**
New RFP’s will be sent to Providers on February 1st. New RFP’s are for: 1) new providers coming into the network and 2) current providers that want to provide new services. Providers that wrote RFP’s in 2011 will have to renew their RFP’s next summer in 2017.

Impact of Late Invoices – Paul Herman

There are still significant issues regarding late submissions of monthly invoices. ***Invoices are contractually due by the 5th working day*** of the month. The Ryan White staff is expected to submit a monthly financial update to HRSA no later than the 20th day of the month, and late submissions (coupled with the required processing time) mean that we have been consistently forced to rely heavily on estimates in our forecasts. Ryan White Finance staff will be contacting providers individually to determine what advice, guidance and/or tools we can offer to help them address this situation.

H-Cap Update – Parrish Oglesby

New Staff: Jacqueline Rankins

Parrish introduced his new clerical specialist, Jacqueline Rankins to the committee. Things are going great except for membership roll off. Three full and three alternates were voted into membership.

QM and Data Report – Chuck Koelsar and Steve Overman

HRSA Core Performance Measures Update – Steve Overman

- Core01 – percentage consistent
- Core02 – percentage increased
- Core03 – percentage declining
- Core04 – percentage up, should be low

Handouts were distributed to the committee.

Discussion of QM Plans for 2016 – Chuck Kolesar

Chuck discussed HRSA requirements, QM (Quality Management) expectations, QM Plan, Quality Indicators and Quality output (viral suppression).

Goals for GY 2016-17:

- Functioning and ongoing Quality Improvement Program
- Quality Improvement trainings
- Providers to complete one quality program project
- Provide training on model of improvements and PDSA Cycle

Announcement

- Le Bonheur Community Health and Wellness is offering a Chronic Disease Self-Management Program class (free) for six weeks; (one day a week) for two and half hours. The program will be held through July. Clients will learn how to deal with managing chronic illnesses.

Next meeting: Wednesday, April 20, 2016, 3pm at Community Foundation, 1900 Union

Adjourned