



**HIV Care and Prevention Providers Quarterly Meeting Minutes**  
**October 19, 2016 3:00pm**  
**Community Foundation**  
**1900 Union Avenue**

**Present:** Eddie Wiley-LeBonheur, Fatimah Stout-CAAP, Kelly Esposito-LeBonheur, Donna Blackard-LeBonheur, Susan Koepke-Scared Heart, Kafia Said-LeBonheur, Tomekicia Wren-Resurrection Hlth, LeQuesha Jefferson-Shelby Co Hlth Dept, Ashley Artison-Christ Community, Lauren McCann-LeBonheur, Andrea Vincent-LeBonheur, Lisa Brisendine-East Arkansas, Lydia Crivens-Christ Community, Melissa Wright-Adult Special Care, Diane Duke-Friends For Life, Erma Hayslett-Serenity, Victoria Bennett-Mobile Ministry of Dentistry, Brenda Williams-Scared Heart, Mia Cotton-Friends For Life, Ayeisha Cole-PEAS, Paula Hopper-Serenity, Chuck Kolesar-Grantee's Office, Kenneth Lewis-Grantee's Office, Parrish Oglesby-Grantee's Office, Steve Overman-Grantee's Office, Jennifer Pepper-Grantee's Office, Jacquine Rankins-Grantee's Office, Mardrey Wade-Grantee's Office, Nataki Williams-Grantee's Office  
**Absent:** Memphis Hlth Center, MGLCC, The Church On The Square

**Welcome/Introductions**

Jennifer Pepper welcomed everyone to the meeting and everyone participated in introductions.

**PART A Program Update: Jennifer Pepper**

**FY17 Funding Opportunity Announcement (FOA)**

- The Grant Award Application for 2017 has been completed, and was submitted to HRSA on October 14<sup>th</sup>. The Grantee's office should receive The Notice of Grant Award for GY2017-18 between January and February, 2017. Providers will be notified once it is received.
- RFP for Part A should be released by the week of October 24<sup>th</sup>. There will be no funding for Oral Health Providers that are full profit. Beginning next Grant Year 2017-18, Oral Health services will be provided through public health or non-profit incentives.
- Providers should contact the Grantee's office if they would like to discuss additional services or if not applying for certain services no later than Friday, October 21<sup>st</sup>.

**Review FY16 Implementation Plan –Chuck Kolesar**

- Chuck discussed the Implementation Plan with the group. The goal is to have service categories met by February 28, 2017. Going forward, Chuck would like to receive more input and feedback on what programs providers are implementing.
- The Quality Management Workgroup Plan Committee met on Tuesday, October 18<sup>th</sup>. The committee updated the Quality Management Plan.
- Reminder Narrative Reports: Q3 is due 12/15/16. Please be sure to include a notation of your improvement quality projects.

**Part B Program Update: Jennifer Pepper**

- The Mayor's office approved and awarded funds to Oral Health and EIS without an RFP process.
- Jennifer and Mardrey met with Tonia King to request funds for Oral Health, EIS, EFA and Food Bank. The Grantee's office will have to release a RFP. Deadline for this REP will be mid/late November.
- FY2017 Request for Proposals tentative release date is mid/late October.
- Quarterly Reporting: Implementation Plans dates are: 10/10/16, 01/10/17 and 04/10/17

**Prevention Program Update**

- Prevention RFPs are closed and being reviewed. Award announcement will be made in November.
- Reminder Narrative Reports: Q3 is due 10/15/16.

## Part A/Prevention Fiscal Update: Nataki Williams

- The Additional Fund Form is available for providers requesting for additional funding. ***Please do not wait until you run out of funds, submit before funds run out.***
- The Grantee's office is reviewing funds being spent. If spending is down in a particular category, providers will be contacted on how they plan to spend those funds.
- Spending is down in core services. Funds will be moved around if the 75/25 split is not met.
- Providers, please submit your invoices on time. **Submit an email** to Luella Tate and Nataki Williams for all late voices.
- Two new financial hirers will begin on November 1<sup>st</sup>.

## H-Cap Update: Parrish Oglesby

- Parrish discussed the importance of participation (consumer, providers, etc.) in H-cap to make it become more successful, effective, helpful and productive.

## QM and Data Report – Chuck Kolesar

- Chuck discussed the Performance Measures. Below are the latest measures :
  - GA viral load suppression = 71.46%
  - TGA prescription of HIV ART = 85.74%
  - TGA visit frequency = 65.69%
  - TGA gaps in visits = 13.77%
- ASCC, East Ark, and St Jude have met all of their goals for 2016-17. Christ Community Health, Resurrection Health and Memphis Health Center are making improvements.
- Steve informed the group that there will be revisions to the RSR Manual and Policy Clarification Manual effective January, 2017.

## Provider Updates

### • Andrea Vincent – Le Bonheur

Andre talked about CDSMP (Chronic Disease Self-Management Program) Workshop. The program is designed to train those with a chronic disease live a healthier life. They now have a Medical Case Management and Social Work Specialist, Part A. For more information, email Andrea Vincent at [andrea.vincent@Lebonheur.org](mailto:andrea.vincent@Lebonheur.org).

### • Word AIDS Day Events:

- Sat, Nov 26<sup>th</sup> - Headliners Ball, more information is forthcoming
  - Thur - Dec 1<sup>st</sup>, (5:00-6:30pm) Reception and AIDS Quilt presentation, Tiger Lane @ Creative Arts bldg; (6:30 – 8:00pm), Lantern Release/Choir Performance
  - Fri, Dec 2<sup>nd</sup> – Living Out Loud Gala with Friends for Life
  - Sun, Dec 4<sup>th</sup> – HIV presentations in area churches/HIV education
- Contact the Grantee's office if you would like to add topics/announcements to our monthly meetings agenda.
  - **WAD Event – Eddie Wiley**  
Headliners Ball – Saturday, November 26<sup>th</sup>. The ball will include an extravagance of events all directed at celebrating the talents of this community. More information is forthcoming.

## Announcement

- I Know Testing Training, November 21<sup>st</sup> – 23<sup>rd</sup>
- Part A QM Committee Meeting, November 3<sup>rd</sup>, 11:30am
- TN Community Planning Group (TCPG) Meeting, October 17<sup>th</sup> -18<sup>th</sup> in Franklin, TN
- Grantee Office will be closed 11/11, 11/24, 11/25, 12/23, 12/26 and 01/02
- Christ Community Health Services will be hiring two Early Intervention Specialists, visit their website at [christcommunityhealth.org](http://christcommunityhealth.org).

**Next meeting:** January 18, 2017, 3pm at Community Foundation, 1900 Union

## Adjourned