



**Priorities and Comprehensive Planning  
Committee Meeting  
September 15, 2016  
Church Health Center (Wellness)  
1115 Union Avenue  
4:00 PM**

<b>Attendance</b>	<b>Committee Members</b>	<b>Attendance</b>	<b>Committee Members</b>
P	Trevor Rawls	A	Dr. Laura Marks
P	Hans Banks	P	Rena Taylor
P	Ace Brooks	P	Marshe Turner
P	Nicole Gottier	P	LeRoy Springer
P	Michael LaBonte	A	Marilyn Lyles
P	Jermaine Palmer	P	Ray Leitschuh

*\*Denotes Chair*

*A=Absent*

*P=Present*

*T=Telephone*

**Others Present:** Jennifer Pepper, Parrish Oglesby, Mardrey Wade, Charles Kolesar, Nataki Williams, Jimmie Samuels, Denford Galloway, Sulaiman Aizezi,

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- I. Call to Order** **Trevor Rawls, Committee Chair**  
Trevor called the meeting to order at 4:09pm.
  - II. Statement of Confidentiality/Conflict of Interest**  
Trevor read the committee of the Statement of Confidentiality and Conflict of Interest policy.
  - III. Welcome/ Introductions/ Moment of Silence and Remembrance**  
Everyone was welcomed and introduced to the meeting and a moment of silence and remembrance was observed.
  - IV. Roll Call**  
Trevor called roll and there was a quorum to conduct business.
  - V. Approval of Agenda**  
The agenda was approved by common consent.
  - VI. Approval of Minutes from August 18<sup>th</sup> (attached)**  
The minutes were approved common consent.
  - VII. Grantee Report**  
The Grantee report was reviewed via email. The committee has no further concerns at this time.
  - VIII. Old Business**  
There was no old business to address at this present time
  - IX. New Business**
    - a. Preview Data Presentation for Priority Setting Resource Allocation (PSRA)**
      - The Grantee & Lead Agent
        - i. Jennifer Pepper- Ryan White, Administrator presented on the Ryan White Program.**
          - 1. The information given was on the demographic of the Ryan White Clients.

2. Information was given on utilizations. Actually funded services and were they were utilized.
3. Information given was retrieved from CAREWare.

**ii. Charles Kolesar- Ryan White, Quality Management Coordinator presented on Quality Management.**

1. Information was presented on the definitions used when dealing with Quality Management and Performances Measurements.
2. Presentation was given on performance measurements using demographics (**age, race, gender**)
  - a. Viral Suppression
  - b. Treatment of Art
  - c. Visit frequency
  - d. Gap in visit

**iii. Nataki Williams – Ryan White Fiscal Manager presented on the Grant Year budget**

1. Information was given on core medical services for FY'15. We spent 4.8 million. The Health Insurance was the most expensive category.
2. Information was given on support services for FY'15. We spent 1.2 million. Housing was the most expensive category.
  - a. Currently, trying to find ways to serve more clients.
3. Ryan White by Parts as followed:
  - a. Part B- serves Tennessee, Mississippi, & Arkansas
  - b. Part C- serves Regional One & East Arkansas
  - c. Part D- serves Le Bonheur

- Shelby County Health Department- Epidemiology
  - i. **Sulaiman Aizezi – Shelby County Health Department HIV/STD/TB Epidemiologist**
    1. Part I- HIV/AIDS Epidemiological Profile
    2. Part 2- Unmet Need, HIV Testing, and HIV Continuum of Care
      - a. Memphis TGA, 2015

**b. Agenda items recommended for next meeting**

- Review FY'17 Directives
  - i. Finalize

**c. Agenda items recommended for H-CAP**

- There are no recommended items at this time.

**X. Other Business/Public Comments**

No other business or public comments.

**XI. Announcements**

- PRSA will be September 28<sup>th</sup>; The Red Cross of Greater Memphis, 1399 Madison, and Lunch will be served from 11:30am-12:30pm. Meeting agenda will begin at 1:00pm.

*\*All members must be present during the data presentations in order to vote\**

**XII. Adjournment**

The meeting adjourned at 6:02PM.

**Next Meeting:** October 20<sup>th</sup> at 4:00 PM, Junior League of Memphis, CRC (3475 Central Avenue).