



**Priorities and Comprehensive Planning
Committee Meeting
October 20, 2016
Church Health Center (Wellness)
1115 Union Avenue
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
A	Hans Banks	P	Dr. Laura Marks
P	Ace Brooks	P	Rena Taylor
P	Nicole Gottier	P	Marshe Turner
P	Michael LaBonte	P	LeRoy Springer
P	Jermaine Palmer	P	Marilyn Lyles

**Denotes Chair*

A=Absent

P=Present

T=Telephone

Others Present: Parrish Oglesby, Jacquine Rankins, Nataki Williams, Jimmie Samuels, Patrick Conner, Gregory Pierce

- I. **Call to Order** **Nicole Gottier, Committee Chair**
Nicole called the meeting to order at 4:05pm.
- II. **Statement of Confidentiality/Conflict of Interest**
Nicole read the committee of the Statement of Confidentiality and Conflict of Interest policy.
- III. **Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed and introduced to the meeting and a moment of silence and remembrance was observed.
- IV. **Roll Call**
Nicole called roll and there was a quorum to conduct business.
- V. **Approval of Agenda**
The agenda was approved by common consent.
- VI. **Approval of Minutes from September 15th (attached)**
The minutes were approved common consent.
- VII. **Grantee Report** **Nataki Williams, Fiscal Manager**
Ryan White
Grantee office presented report requesting reallocations
 - a. **Highlights**
 - The grant application was submitted on October 14th.
 - The next HRSA report is due December 31st. This report is the Unobligated Balances report.
 - Next Consumer Input Meeting is 11/10 from 1:00pm to 2:30pm. And I Know Testing will be November 21-23rd.
 - i. Question of Concern: Consumers not being attached to an agency can or cannot go to the training for I Know Testing.
 - Two Categories to look at for reallocations:

- i. Outpatient needs to move 2.5% into Oral Health. The spending in outpatient is down at this time, and because of the 75/25 split. The Oral Health is spending on target and a need is there.

VIII. Old Business

There was no old business to address at this present time

IX. New Business

b. Expectations from new committee chair

- Every experience each committee member has with this committee to be positive, productive, and supportive.
- Making sure the chair is a facilitator giving up member a voice and to be heard.
- To make members time productive and well spent.

c. Review recommended Directives for FY'2017

- There was only one directive form submitted. The committee members would like to make sure the whole group has had an opportunity to submit directives.
- Parrish Oglesby, Planning Group Manager, will make a presentation of the purpose of the directives at the next H-CAP meeting making sure all members understand the purpose.

d. Agenda items recommended for next meeting

- Review FY'17 Directives

e. Agenda items recommended for H-CAP

- The committee is recommending the requested reallocations.

X. Other Business/Public Comments

No other business or public comments.

XI. Announcements

- On October 26th, Renae Taylor will be a guest panelist at Rhodes College, speaking on the topic: Transitioning in the South.
- Out Memphis will be sponsoring a speed dating event, October 20th 6-9pm at Club Spectrum.

XII. Adjournment

The meeting adjourned at 5:09PM.

Next Meeting: November 17th at 4:00 PM, Junior League of Memphis, CRC (3475 Central Avenue).