



**Priorities and Integrated Planning
Committee Meeting
December 15, 2016
Junior League of Memphis
3475 Central Avenue
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
A	Hans Banks	A	Edward Mark
P	Ace Brooks	P	Dr. Laura Reid Marks
P	Nicole Gottier	P	Jermaine Palmer
P	Michael LaBonte	P	LeRoy Springer
P	Fredrick Linsey	A	Rena Taylor
P	Marilyn Lyles	P	Marshe Turner
P	Andrea Vincent		

**Denotes Chair*

A=Absent

P=Present

T=Telephone

Others Present: Parrish Oglesby, Jacquine Rankins, Jennifer Pepper, Charles "Chuck" Kolesar, Jimmie Samuels

- I. **Call to Order** **Nicole Gottier, Committee Chair**
Nicole called the meeting to order at 4:12pm.
- II. **Statement of Confidentiality/Conflict of Interest**
Nicole read the committee of the Statement of Confidentiality and Conflict of Interest policy.
- III. **Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed and introduced to the meeting and a moment of silence and remembrance was observed.
- IV. **Roll Call**
Nicole called roll and there was a quorum to conduct business.
- V. **Approval of Agenda**
The agenda was approved with a change (bullet (b) under old business is moved over to new business) by common consent.
- VI. **Approval of Minutes from November 17th (attached)**
The minutes were approved common consent.
- VII. **Grantee Report** **Jennifer Pepper, Fiscal Manager**
Ryan White
Grantee office presented report requesting reallocations
 - a. **Highlights**
 - Currently, the grantee office is in a period of rapid reallocations. The planning group in 2014 approved in the Policies & Procedures to give the grantee office the authority in the last (90) days of the grant period to make reallocations between service category without your approval.
 - i. The grantee office is expected to notify Priorities & Integrated committee within (7) days of the changes and also, report to the H-CAP following meeting.

VIII. Thresholds for Performance Measurements
FY' 2017-2020

Charles Kolesar
Program & Quality Manger
Ryan White

a. Highlights

- The thresholds for performance measurements primarily focus on our outpatient medical providers. This is a component in the Quality Management Plan that was approved by H-CAP in November 2016. There is currently a coach from the National Quality Center that comes and makes recommendation for the program. He recommended a way to track the progress over time and track provider's performances on their core measures.
 - i. There are four core measures that are focused on: Viral Suppression, Prescription of HIV ART, Visit frequency, and Gap in visits measures.
 1. In performance measures you have to set goals. The targets of where you are trying to go and were the performance is currently sitting are the thresholds.
 2. The Program & Quality Management team uses the current data; analyze it and project new increased numbers for the next fiscal year.

IX. Old Business

a. Directives for FY"2017

- Finalizing recommended Directives
 - i. Increase provider accountability
 1. **(Finalized Suggestion) To include in the contract language that clearly states expectation for Quality Management, Quality Improvement, and working towards achieving the minimal thresholds.**
 - ii. New and Innovative Outreach strategies
 1. Support: Gap in care data for 19-44 years of age
 2. Service category: Outreach
 - iii. Housing/Emergency housing
 1. ***(Finalized Suggestion: This item removed) The current funding from Ryan White in this TGA cannot support housing at this time. Will continue to follow-up with the recommendations of this item from the discussions/decisions of the Executive Committee and HOPWA.***
 - iv. **(Finalized Suggestion) Improve the TGA- Specific cultural competency within provider offices to improve patient experience and retention in care**
 1. ***Define Cultural Competency/Humility so that it will reflect what is needed for this TGA.***
 2. ***Meeting consumers' needs right where they are.***
 3. ***Cultivate genuine warmth at the first interaction point with consumers.***
 - v. Increase knowledge about and usage of PrEP in at-risk populations
 1. Support: #6 in U.S. for new HIV infections rates
 2. Service category: Prevention

X. New Business

a. HOPWA (Housing Opportunity for People Living with AIDS) *(This items will be addressed by the Executive Committee moving forward)*

- Creating a Plan- Framework
 - i. Educating Consumers on HOPWA
 - ii. How to get HOPWA involved
 - iii. Follow-up/Deadlines

b. Agenda items recommended for next meeting

- Finalize FY'17 Directives

c. Agenda items recommended for H-CAP

- There are no items for H-CAP

XI. Other Business/Public Comments

No other business or public comments.

XII. Announcements

- Announcements as printed.
- The Grantee's office is looking for volunteers that would like to help plan the Mid-South Conference for 2017.
- H-CAP Annual Retreat will be in February 2017.

XIII. Adjournment

The meeting adjourned at 5:22PM.

Next Meeting: January 23rd at 4:00 PM, Junior League of Memphis, CRC (3475 Central Avenue).