



**Executive Committee Meeting
EOC (Small Conference room)
160 N. Main St., 2nd Floor
October 10, 2016
4:00 PM**

| Attendance | Committee Members | Attendance | Committee Members |
|------------|-----------------------|------------|-------------------|
| P | Denford Galloway* | P | Mardreques Harris |
| P | Edward "Eddie" Wiley* | P | Joseph Mitchell |
| A | Henry "Jay" Johnson** | | |

*Denotes Co-Chair

**Secretary

A=Absent

P=Present

Others Present: Jennifer Pepper, Parrish Oglesby, and Jacquine Rankins

I. Call to Order

Committee Co-Chairs

Denford Galloway called the meeting to order at 4:05 PM.

II. Statement of Confidentiality/Conflict of Interest

Denford read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Denford welcomed everyone to the meeting and a moment of silence and remembrance was observed.

IV. Roll Call

Denford Galloway called roll and a quorum was present to conduct business.

V. Approval of Agenda

A quorum was present to approval agenda by common consent.

VI. Approval of Minutes

A quorum was present to approval minutes by common consent.

VII. Old Business

Committee Co-Chairs

A. Update: Integrated Comprehensive Plan

Parrish Oglesby, Planning Group Manager

- The plan was successfully submitted.
- Mississippi & Arkansas was submitted as an appendix.
- Will be sending Memphis TGA copy to Nashville to make sure the format is the same.

VIII. New Business

Committee Co-Chairs

A. Chair for Priorities & Comprehensive Committee

- The Executive Committee appointed Nicole Gottier as Chair for Priorities to finish out former chair (Trevor Rawls) term, and then the committee will review at that time.

B. The Edward L. Gardner Service Award

- The Community Partnership Committee will oversee the reviewing/updating and the process of the Edward L. Gardner Service Award.

C. H-CAP Mentoring Plan

- The Community Partnership Committee will oversee the reviewing/updating and process of the Mentoring Plan.

D. Agenda items for H-CAP

- There are no recommended items at this time.

E. Agenda items for next meeting

- Final review of the Policies and Procedures Manual.

IX. Other Business/Public Comment

There is no other business or public comments at this time.

X. Announcements

- ✓ The National Leadership Training for Transgender Women of Color Living with HIV is accepting applications for 3-day training. The training will be held in San Francisco, CA from December 3-7, 2016. Participants will receive scholarships that cover registration, hotel, travel and per diem. To apply, or for more information, please go to the NMAC website using the following link: <http://www.blochive.org/>
- ✓ NHBS is still seeking individuals to fill two temporary positions.
- ✓ Headliners will be hosting Drag Royale on October 22nd. Location will be at Club Memphis doors will open at 11:00pm and will begin at 12midnight.

XI. Adjournment

The meeting adjourned at 5:05PM.

Next Meeting: November 14th at 4PM (Shelby County Admin. Bldg.) 160 N. Main St., 2nd Floor (EOC Conference Room)