



**Executive Committee Meeting  
EOC (Small Conference room)  
160 N. Main St., 2<sup>nd</sup> Floor  
November 14, 2016  
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Denford Galloway*	P	Mardreques Harris
P	Edward "Eddie" Wiley*	A	Joseph Mitchell
A	Henry "Jay" Johnson**	P	Nicole Gottier

\*Denotes Co-Chair

\*\*Secretary

A=Absent

P=Present

**Others Present:** Parrish Oglesby, Jacquine Rankins, and Elizabeth Anderson

- I. Call to Order** **Committee Co-Chairs**  
Denford Galloway called the meeting to order at 4:44 PM.
- II. Statement of Confidentiality/Conflict of Interest**  
Denford read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**  
Denford welcomed everyone to the meeting and a moment of silence and remembrance was observed.
- IV. Roll Call**  
Denford Galloway called roll and a quorum was present to conduct business.
- V. Approval of Agenda**  
A quorum was present to approval agenda by common consent.
- VI. Approval of Minutes**  
A quorum was present to approval minutes by common consent.
- VII. Old Business** **Committee Co-Chairs**  
**A. H-CAP- Policies and Procedures Manual**
- The Executive Committee decided to table further discussions on this item until next month meeting in December.
- VIII. New Business** **Committee Co-Chairs**  
**A. Direction of the Community Partnership Committee**
- Eddied Wiley, Co-Chair for H-CAP will continually preside as interim chair for the Community Partnership Committee until:
    - i. Discuss (informally) with the H-CAP group to get their input.
    - ii. An update on Joseph Mitchell, current Chair for Community Partnership returning status.
    - iii. A new Chair for Community Partnership is appointed.
- B. Agenda items for H-CAP**
- Discuss (informally) with the H-CAP group to get their input.

- Vote on recommended new members for H-CAP

**C. Agenda items for next meeting**

- Final review of the Policies and Procedures Manual
- Appointee for Community Partnership Committee

**IX. Other Business/Public Comment**

**X. Announcements**

- ✓ Announcements as printed.

**XI. Adjournment**

The meeting adjourned at 5:17PM.

**Next Meeting:** December 12<sup>th</sup> at 4PM (Shelby County Admin. Building) 160 N. Main St., 2<sup>nd</sup> Floor  
(EOC Conference Room)