



**Executive Committee Meeting
EOC (Small Conference room)
160 N. Main St., 2nd Floor
November 14, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Denford Galloway*	P	Mardreques Harris
P	Edward "Eddie" Wiley*	A	Joseph Mitchell
A	Henry "Jay" Johnson**	P	Nicole Gottier

*Denotes Co-Chair

**Secretary

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, and Elizabeth Anderson

I. Call to Order

Committee Co-Chairs

Denford Galloway called the meeting to order at 4:44 PM.

II. Statement of Confidentiality/Conflict of Interest

Denford read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Denford welcomed everyone to the meeting and a moment of silence and remembrance was observed.

IV. Roll Call

Denford Galloway called roll and a quorum was present to conduct business.

V. Approval of Agenda

A quorum was present to approval agenda by common consent.

VI. Approval of Minutes

A quorum was present to approval minutes by common consent.

VII. Old Business

Committee Co-Chairs

A. H-CAP- Policies and Procedures Manual

- The Executive Committee decided to table further discussions on this item until next month meeting in December.

VIII. New Business

Committee Co-Chairs

A. Direction of the Community Partnership Committee

- Eddied Wiley, Co-Chair for H-CAP will continually preside as interim chair for the Community Partnership Committee until:
 - i. Discuss (informally) with the H-CAP group to get their input.
 - ii. An update on Joseph Mitchell, current Chair for Community Partnership returning status.
 - iii. A new Chair for Community Partnership is appointed.

B. Agenda items for H-CAP

- Discuss (informally) with the H-CAP group to get their input.

- Vote on recommended new members for H-CAP

C. Agenda items for next meeting

- Final review of the Policies and Procedures Manual
- Appointee for Community Partnership Committee

IX. Other Business/Public Comment

X. Announcements

- ✓ Announcements as printed.

XI. Adjournment

The meeting adjourned at 5:17PM.

Next Meeting: December 12th at 4PM (Shelby County Admin. Building) 160 N. Main St., 2nd Floor
(EOC Conference Room)