



**Executive Committee Meeting
EOC (Small Conference room)
160 N. Main St., 2nd Floor
June 13, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Denford Galloway*	E	Mardreques Harris
P	Edward "Eddie" Wiley*	P	Joseph Mitchell
P	Henry "Jay" Johnson**	P	Trevor Rawls

**Denotes Co-Chair **Secretary A=Absent P=Present E=Excused*

Others Present: Jennifer Pepper, Parrish Oglesby, Jacquine Rankins, LeRoy Springer

- I. Call to Order** **Committee Co-Chairs**
Denford Galloway called the meeting to order at 4:10 PM.
- II. Statement of Confidentiality/Conflict of Interest**
Denford read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Denford welcomed everyone to the meeting and a moment of silence and remembrance was observed.
- IV. Roll Call**
Henry "Jay" Johnson called roll and a quorum was present to conduct business.
- V. Approval of Agenda**
The agenda was approved with a common consent.
- VI. Approval of Minutes**
The minutes were approved with a common consent.
- VII. Grantee and Lead Agent Report** **Jennifer Pepper, Ryan White Administrator**
Jennifer gave a brief update of the Grantee Report
 - o Notice of Grant award is overall \$293,000.00 less than last year. The Grantee Office will be asking for reallocations.
 - o Last GY'2015 providers spent funds better than the last five years. The last GY the Grantee Office had to send about \$500,000.00 to ADAP. The Grantee office will be able to carry over about \$142,000.00. Half of what was carried over last year.

Highlights of reallocations:

- o Part-A: award was decreased. Part-B: is giving \$218,000.00 in Early Intervention Services (EIS) and \$1.9 million for Oral Health Care.
- o The TGA has to adhere to the 75/25 spit. Recently, we applied for a CMS (Core Medical Service) wavier, which our Viral Suppression is 10% below the national average which would cause HSRA not to consider the wavier. The Grantee office decided because of this information not to apply for the wavier. The Quality Management team will be working on ways to make sure this is not the case next year.
- o Due to decrease in the overall award, increase in allocations to core medical services is

needed to obtain the current level of services.

- Need H-CAP group to look at three potential scenario for reallocations for support services:
 - Scenario #1
 - Make no changes: Food will be out of money by July, EIS will be out of money by June. But, will continue to have the \$150,000.00 in Housing.
 - Scenario #2
 - Brings Food slightly above last year's level of funding, bring EFA to last year's level of funding. But, will get rid of the housing funding all together there will be no new housing program.
 - Scenario #3
 - Bringing Food and EFA to GY'15, getting rid of the housing, and decrease in Psychosocial Services and an increase in outreach services.

VIII. Planning Group Report

Parrish Oglesby, Planning Group Manager

There is no report at this time.

IX. Committee Summary Report

Committee Co-Chairs

A. Evaluation & Assessment Committee

- There is no report at this time.

B. Community Partnership Committee

- The Community Partnership committee is continuing to interview potential members.
- The committee reviewed the committee work plan made changes and updates for 2016.
- Recommending two potential members: Derrick Manciel and Michael Echlin.

C. Priorities and Comprehensive

- There is no report at this time.

X. Old Business

A. Review H-CAP drafted: Policy and Procedures Manual

Kim Moss, Consultant

- The table of contents was updated and reformatted.
- All updates was corrected and changed according to the first recommendation from the Executive committee members.
- The Executive Committee members will review the Policy and Procedures Manual and bring recommendations at the next meeting.

B. Discuss date/agenda for PSRA

Committee Co-Chairs

- The Executive Committee will review the slides on Monday, 6/20/2016, then make the suggestion for the members to review at the PSRA.

XI. New Business

A. Integrated Comprehensive Plan

Parrish Oglesby, Planning Group Manager

- Currently working with Sulaiman Aizezi to complete some of the objectives and goals.
- Currently working with Mississippi, Arkansas, and Nashville to give the information needed to complete their portion of the plan.

B. Discuss updates/activities on attendance policy

Committee Co-Chairs

- Currently, the group is adhering to the attendance policy.

C. Discuss Executives Committee expectations.

- Make sure the committee chairs & co-chairs are paying attention to details.
- Check all meeting documents before attending.
- Make sure we are communicating with the Planning Group Manager and/or Clerical Support

staff in a timely manner if will be late or if changes are needed to documents.

D. Agenda items for H-CAP

- There are no items at this time.

E. Agenda items for next meeting

- Discuss PSRA

XII. Other Business/Public Comment

- ✓ Denford Galloway wanted information on the procedures for a co-chair if the chair is not available. The responsibility is up to the chair of that committee to contact and appoint someone to chair the meeting in him/her absence.
- ✓ August 7-13, 2016 is National Health Center week. Hosting the grand re-opening on August 9th from 10:30am-12:30pm. And finally we will be hosting a Community Health Fair on August 13th from 10:00am-2:00pm.

XIII. Announcements

There are no announcements at this time

XIV. Adjournment

The meeting adjourned at 5.57PM.

Next Meeting: July 11th at 4PM (Shelby County Admin. Bldg.) 160 N. Main St., 2nd Floor (EOC Conference Room)