



**Executive Committee Meeting
EOC (Small Conference room)
160 N. Main St., 2nd Floor
December 12, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Denford Galloway*	P	Mardrequs Harris
P	Edward "Eddie" Wiley*	A	Joseph Mitchell
P	Henry "Jay" Johnson**	P	Nicole Gottier

*Denotes Co-Chair

**Secretary

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, and Jennifer

I. Call to Order

Committee Co-Chairs

Denford Galloway called the meeting to order at 4:07 PM.

II. Statement of Confidentiality/Conflict of Interest

Denford read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Denford welcomed everyone to the meeting and a moment of silence and remembrance was observed.

IV. Roll Call

Denford Galloway called roll and a quorum was present to conduct business.

V. Approval of Agenda

A quorum was present to approval agenda by common consent.

VI. Approval of Minutes

A quorum was present to approval minutes by common consent.

VII. Old Business

Committee Co-Chairs

A. H-CAP- Policies and Procedures Manual

- The Executive committee voted to add the HRSA Guidelines concerning the Reallocation of Funds.
 - i. This will be added in Section 5: Group Policies
- Under Section 2: Membership; The application, Interview, & appointment process was updated and some information was added.
- The Executive Committee decided to table further discussions on this item until next month meeting in January with Nicole Gottier taking a final look at the policy and procedure manual for grammar corrections.

B. Direction of the Community Partnership Committee

- The Executive Committee voted to disappoint the current Community Partnership Committee Chair, Joseph Mitchell due to uncontrollable situations which causes him to not be able to fill full current duties at this time. As far as membership it will fall under the

attendance policy in the Bylaws.

- The Executive Committee will nominate and appoint a new chair for Community Partnership.
 - i. Nominations: Marshe Turner, Mike LaBonte, and Lee Goins

VIII. New Business

Committee Co-Chairs

A. Reinstatement of Membership

- **Dewayne Murrell and Aramis Jones**
 - i. The Executive Committee decided to reinstate the members on a (90) day probation period.

B. Agenda items for H-CAP

- Vote on recommended new members for H-CAP
- Vote on recommended directives for 2017 Fiscal Year

C. Agenda items for next meeting

- Final review of the Policies and Procedures Manual

IX. Other Business/Public Comment

X. Announcements

- ✓ Announcements as printed on the agenda.

XI. Adjournment

The meeting adjourned at 5:33PM.

Next Meeting: January 19th at 4PM (Shelby County Admin. Building) 160 N. Main St., 2nd Floor (EOC Conference Room)