



**Executive Committee Meeting
EOC (Small Conference room)
160 N. Main St., 2nd Floor
August 8, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Denford Galloway*	P	Mardreques Harris
P	Edward "Eddie" Wiley*	A	Joseph Mitchell
A	Henry "Jay" Johnson**	A	Trevor Rawls

**Denotes Co-Chair **Secretary A=Absent P=Present E=Excused*

Others Present: Parrish Oglesby, LeRoy Springer

I. Call to Order **Committee Co-Chairs**

Eddie Wiley called the meeting to order at 4:04 PM.

II. Statement of Confidentiality/Conflict of Interest

Eddie read the Statement of Confidentiality and Conflict of Interest policy. No committee members had new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Eddie welcomed everyone to the meeting and a moment of silence and remembrance was observed.

IV. Roll Call

Eddie Wiley called roll and a quorum was not present to conduct business.

V. Approval of Agenda

There was no quorum present to approval agenda.

VI. Approval of Minutes

There was no quorum present to approval minutes.

VII. Grantee and Lead Agent Report

There were no new updates to present for the monthly Grantee and Lead Agent Report.

VIII. Committee Summary Report **Committee Co-Chairs**

There are no summary reports available at this time.

A. Evaluation & Assessment Committee

B. Community Partnership Committee

B. Priorities and Comprehensive

IX. Old Business

A. Reviewing Final copy of GY'16 Committee Work Plan **Committee Co-Chairs**

- The Executive Committee members reviewed the final copy of the GY'16 committee work plan and all recommended updates were agreed upon.
- The Executive Committee would like for work plan to be sent out the H-CAP for transparency.

X. New Business

Committee Co-Chairs

A. Discuss/update: Reappointment Application & Procedures

- The Executive Committee reviewed the reappointment application and process.
- The committee agreed to keep application and process as is until further notice.
- Eddie Wiley, Co-Chair, will incorporate appreciation projects for the H-CAP to help with the morale.
- Parrish Oglesby, Planning Group Manager, will work with Eddie Wiley, Co-Chair on the appreciation projects.

B. Discuss PSRA(Priorities Setting Resource Allocations)

○ Rough Draft of Agenda:

- I. Lunch
- II. Objective- Purpose
- III. Presentation: Ryan White Grantee Office
- IV. Break
- V. Presentation: Shelby County Health Services- Epidemiology
- VI. Break
- VII. Voting
- VIII. Dinner
- IX. Results of Allocations

- The Executive Committee members will plan to set an extra meeting before the scheduled PSRA (Priority Setting Resource Allocations) date.

C. Agenda items for H-CAP

- There are no recommended items at this time.

D. Agenda items for next meeting

- Finalize the Agenda for PSRA (Priority Setting Resource Allocations).

XI. Other Business/Public Comment

There is no other business or public comments at this time.

XII. Announcements

- ✓ PSRA will be held September 28th at the Red Cross on 1399 Madison Ave, from 12noon-6:00p.m.
- ✓ North Carolina will be visiting at our next H-CAP August 31st.
- ✓ The Grantee and Lead Agent staff will be presenting in Washington D.C for the National HIV/AIDS conference along with Denford Galloway, H-CAP Co-Chair attending the conference.
- ✓ LeBonheur have new job positions open available.

XIII. Adjournment

The meeting adjourned at 4:47PM.

Next Meeting: September 14th at 4PM (Shelby County Admin. Bldg.) 160 N. Main St., 2nd Floor (EOC Conference Room)