



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
September 7, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Mardrequis Harris*	P	Lee Goins
P	Melanie Bradley	A	Brooke Askew
P	Lisa Brisendine	P	Henry "Jay" Johnson
A	Toni Burnett	P	Rachel Brooks
A	Melanie Copeland	P	Kelli Davis
P	Dr. Davida Hollerman	P	Mary Jones
A	Cedric Robinson		

*Denotes Chair

A=Absent

P=Present

T=Telephone

Others Present: Jennifer Pepper, Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Jimmie Samuels, Trevor Rawls, Sierra Harris

- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:15pm.
- II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
Mardrequis called the roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**
The agenda was accepted and approved by common consent.
- VI. Approval of Minutes**
The minutes were accepted and approved by common consent.
- VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**
Parrish Oglesby, Planning Group Manager briefed the committee on the progress of the group:
 - a. H-CAP group is at full membership capacity.
 - b. We are continuing to recruit and interview to make sure we have an alternate bench.
 - c. Priorities & Comprehensive committee will be previewing data slides for the PSRA, on September 15th, other members are invited.
 - d. PSRA will be September 28th from 12:00-6:00pm, The Red Cross of Greater Memphis, 1399 Madison Ave. All members have to be in attendance in order to vote.
- VIII. Old Business**
- a. **Review updated copy of GY' 2016 Committee Work Plan**
 - The Evaluation and Assessment committee members reviewed the updated copy and the committee is on target with the work plan.
 - b. **Memphis TGA Assessment of the Administrative Mechanism**

- The Evaluation and Assessment committee members reviewed the comments from the open-ended questions from the surveys that were conducted.
 - **Highlights: Provider Survey**
 - The Evaluation & Assessment committee reviewed the comments and was satisfied with the overall outcomes. No further concerns at this time.
 - **Highlights: H-CAP Survey**
 - The Evaluation & Assessment committee reviewed the results and was satisfied with the overall outcomes. No further concerns at this time.

IX. New Business

a. Agenda items for H-CAP

There are no recommended items at this time.

b. Agenda items for next month

- Performance Measurements
- Standards of Care: Medical Case Management

X. Other Business/Public Comment

There is no other business or public comments at this time.

XI. Announcements

- The Priority Setting Resource Allocations (PSRA) will be September 28th, at the Red Cross Of Greater Memphis. Lunch will be served 11:30a.m. – 12:30noon, agenda item will begin at 12:30pm -6:00p.m.
- There is a conference for the Transgender community in November 2016. The conference Will take place in Atlanta, GA. The conference will be focused on Transgender Healthcare.
- Friends for Life present their Annual Wellness Retreat 2016. Tuesday, October 11, 2016. 4100 Raleigh Millington Rd. 7:30a.m. -4:30 pm.

V. Adjournment

Meeting adjourned at 5:00P.M.

Next Meeting: October 12th at 4:00P.M., CHOICES (Training Room), 1726 Poplar Ave.