



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
November 9, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
A	Mardreques Harris*	P	Lee Goins
P	Melanie Bradley	A	Brooke Askew
P	Melanie Copeland	A	Henry "Jay" Johnson
A	Dr. Davida Hollerman	P	Rachel Brooks
A	Kelli Davis	A	Mary Jones
A	Ray Leitschuh		

*Denotes Chair

A=Absent

P=Present

Others Present: Jacquine Rankins, Charles Kolesar, Jimmie Samuels, LeRoy Springer

- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:15pm by Rachel Brooks (appointed by committee chair, Mardreques Harris in his absence).
- II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
Rachel called the roll and there was not a quorum present in order to conduct business.
- V. Approval of Agenda**
The agenda was accepted and approved by common consent.
- VI. Approval of Minutes**
The minutes were accepted and approved by common consent.
- VII. Planning Group Report** **Jacquine Rankins, PG Clerical Support**
The committee was briefed on the progress of the group:
 - a. H-CAP group is not at full membership capacity. The group is down by six members.
 - b. We are continuing to recruit and interview to make sure we have an alternate bench.
 - c. We will be implementing another round of Membership Orientations for 2016.
 - d. We are still asking members to please submit their recommended directives for 2017 and all nomination forms for the Edward L. Gardner Service Award.
- VIII. Old Business**
There was not old business to discuss at this time.
- IX. New Business**
- a. **Performance Measurements** **Charles Kolesar, Program & Quality Manager**
 - **Highlights** **Ryan White**
 - i. Core Performance Measures for the TGA as of September. October data is still being processed.

1. Viral Load Suppression is at 71.46%. The threshold goal for 2016-2017 is 72.30%
2. Prescription of HIV/ART is 85.74%. The threshold goal for 2016-2017 is 81.49%. We have exceeded these goals as a TGA.
3. Visit frequency is 65.69%. The goal for 2016-2017 is 67.03%.
4. Gap in visits is 13.77%. The goal for 2016-2017 is 15.51%.

ii. Core Performance Measurements by providers.

1. Adults Special Care, East Arkansas, and St. Jude are exceeding the threshold goals for 2016-2017.
2. Memphis Health Center has made improvement this year.

b. Quality Management

- **FY'2016 – 2020 Quality Management Plan**

- **Highlights**

- i. See all changes as printed and highlighted in the Quality Management updated plan.

c. Standards of Care

- Medical Case Management

- i. The Medical Case Management Standards of Care is tabled until next month meeting. It is still under review from the Grantee/Lead Agent staff.

d. Agenda items for H-CAP

There are no recommended items at this time.

e. Agenda items for next month

- Performance Measurements
- Standards of Care: Medical Case Management

X. Other Business/Public Comment

There is no other business or public comments at this time.

XI. Announcements

- Announcements as printed.
- The ACA has started open enrollment.
- Regional Conference in Little Rock, Arkansas.
- Holy Trinity Church, Feeding for Thanksgiving on November 23rd, at 6:00pm.

V. Adjournment

Meeting adjourned at 5:15P.M.

Next Meeting: December 14th at 4:00P.M., CHOICES (Training Room), 1726 Poplar Ave.