



**Evaluation and Assessment Committee Meeting
 Junior League of Memphis
 CRC (Board Room)
 3475 Central Ave.
 May 10, 2017**

Attendance	Committee Members	Attendance	Committee Members
P	Melanie Bradley	A	Tomekicia Wren
P	Melanie Copeland	P	Lee Goins
A	Dr. Davida Hollerman	P	Rachel Brooks
P	Ray Leitschuh	P	Felicia Horton
A	Brooke Askew		

**Denotes Chair*

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Winfred Rankins, Fredrick Linsey, Trevor Rawls, Jimmie Samuels

- I. **Call to Order** **Parrish Oglesby, Planning Group Manager**
 The meeting was called to order at 4:18pm.
- II. **Statement of Confidentiality/Conflict of Interest**
 Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. **Welcome/ Introductions/ Moment of Silence and Remembrance**
 Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.
- IV. **Roll Call**
 Parrish Oglesby called the roll and a quorum was present to conduct business.
- V. **Approval of Agenda**
 The agenda was accepted and approved by common consent.
- VI. **Approval of Minutes**
 The minutes was accepted or approved with corrections by common consent.
- VII. **Planning Group Report** **Parrish Oglesby, Planning Group Manager**
 The committee was briefed on the progress of the group by Parrish Oglesby,
 - Currently, the group has (36) full members and (4) alternate members.
 - The group has a 47% representation of unaligned consumers on H-CAP. HRSA only requires the group to have 33% representation.
 - Parrish Oglesby, will be representing and recruiting at the Latino Memphis Festival for 2017 on behalf of H-CAP and Memphis TGA Ryan White Program.
- VIII. **Old Business**
 - FY'2017 Committee Work Plan- Review & Finalize Draft
 - a. The committee reviewed the final draft; this item was voted on and approved for FY'2017.
- IX. **New Business**
 - **Review/revise/update: Memphis TGA Standards of Care**
 - a. **Emergency Financial Assistance**
 - The committee members brought up varies concerns from the process,

specific language outlining Emergency Utility Assistance, and the eligibility policies.

- This item will be tabled, Parrish Oglesby, Planning Group Manger and the recipient office will follow-up with the concerns and bring information for the committee member at the meeting to give more clarity for updating/revising/correcting the standards of care.

- **Review/revise/update: Memphis TGA Standards of Care**

- a. **Health Insurance Premium & Cost Sharing Assistance (HISPCA)**

- This item was tabled until the next committee meeting.

X. Other Business/Public Comment

There were no other business/public comments at this time.

XI. Announcements (as printed on agenda)

- National HIV Testing day June 27th.
- November 29th & 30th Annual Midsouth HIV Conference 2017.
- Looking for members to sign up for WAD (World AIDS Day). This will be an event in the future that H-CAP will host.

V. Adjournment

Meeting adjourned at 5:40 P.M.

Next Meeting: June 14th at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.