



**Evaluation and Assessment Committee Meeting
 Junior League of Memphis
 CRC (Board Room)
 3475 Central Ave.
 March 8, 2017**

Attendance	Committee Members	Attendance	Committee Members
A	Mardrequs Harris*	P	Lee Goins
P	Melanie Bradley	A	Rachel Brooks
P	Melanie Copeland	P	Felicia Horton
P	Dr. Davida Hollerman	A	Brooke Askew
P	Ray Leitschuh	A	Rachel Brooks
P	Tomekicia Wren		

*Denotes Chair

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, Jennifer Pepper, Charles Kolesar, Jimmie Samuels, Gregory Vassar, Trevor Rawls, Winfred Rankins, Marilyn Lyles, Bryant Laird

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- I. Call to Order** **Committee Chair**
 The meeting was called to order at 4:15pm by Lee Goins in the absence of the committee chair.
 - II. Statement of Confidentiality/Conflict of Interest**
 Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
 - III. Welcome/ Introductions/ Moment of Silence and Remembrance**
 Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.
 - IV. Roll Call**
 Lee Goins called the roll and there was a quorum present in order to conduct business.
 - V. Approval of Agenda**
 The agenda was accepted and approved by common consent.
 - VI. Approval of Minutes**
 The minutes were accepted and approved by common consent.
 - VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**
 The committee was briefed on the progress of the group by Jacquine Rankins, Clerical Support:
 - a. The group is at (35) full members and (2) alternate members. We are still recruiting and interviewing. The Community Partnership will be interviewing to fill the gap.
 - b. We are preparing for our annual Midsouth HIV Conference. This event will take place November 29 – 30th.
 - c. We are asking H-CAP members to attend the webinar on March 28th.
 - This event will take place at the Community Foundation of Greater Memphis from 12:30-2:30pm. We are providing lunch. Please rsvp.
 - VIII. Old Business**
 There is no old business at this time.
 - IX. New Business**
 - a. Performance Measurements** **Charles Kolesar, Program & Quality Manager**
 The committee was briefed on the performance measurements:

- a. The viral suppression across the TGA is up about 1% which is 71.8%. The prescription of HIV ART is at 85.6%. The visit frequency is at 67.2% and the gap in visit is at 13.2% which means clients are returning for their visits. All the trends are good at this time in the TGA.
- b. The threshold for 16-17 are on target and in some measurements we have exceeded the target projected percentages.
- c. All of the providers and services are on target to making changes to improve care.

b. FY'2017 Committee Work Plan

The committee reviewed the committee work plan from FY'2016 to make necessary updates:

- Noted corrections and changes will be prepared and presented as a draft at the next committee meeting.

a. Agenda items for H-CAP

- There is no item available for H-CAP at this time.

b. Agenda items for next month

- Review final draft
 - 2017- Committee Work Plan
- Standard of Care
 - Health Insurance Premium & Cost Sharing Assistance (HISPCA)

X. Other Business/Public Comment

There is no other business or public comments at this time.

XI. Announcements (as printed on agenda)

- November 29th & 30th Annual Midsouth HIV Conference 2017.
 - a. Location will be at University of Memphis.

V. Adjournment

Meeting adjourned at 5:28 P.M.

Next Meeting: April 12th at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.