



**Evaluation and Assessment Committee Meeting  
 Junior League of Memphis  
 CRC (Board Room)  
 3475 Central Ave.  
 March 8, 2017**

| Attendance | Committee Members    | Attendance | Committee Members |
|------------|----------------------|------------|-------------------|
| A          | Mardrequs Harris*    | P          | Lee Goins         |
| P          | Melanie Bradley      | A          | Rachel Brooks     |
| P          | Melanie Copeland     | P          | Felicia Horton    |
| P          | Dr. Davida Hollerman | A          | Brooke Askew      |
| P          | Ray Leitschuh        | A          | Rachel Brooks     |
| P          | Tomekicia Wren       |            |                   |

\*Denotes Chair

A=Absent

P=Present

**Others Present:** Parrish Oglesby, Jacquine Rankins, Jennifer Pepper, Charles Kolesar, Jimmie Samuels, Gregory Vassar, Trevor Rawls, Winfred Rankins, Marilyn Lyles, Bryant Laird

- I. Call to Order** **Committee Chair**  
 The meeting was called to order at 4:15pm by Lee Goins in the absence of the committee chair.
- II. Statement of Confidentiality/Conflict of Interest**  
 Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**  
 Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.
- IV. Roll Call**  
 Lee Goins called the roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**  
 The agenda was accepted and approved by common consent.
- VI. Approval of Minutes**  
 The minutes were accepted and approved by common consent.
- VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**  
 The committee was briefed on the progress of the group by Jacquine Rankins, Clerical Support:
  - a. The group is at (35) full members and (2) alternate members. We are still recruiting and interviewing. The Community Partnership will be interviewing to fill the gap.
  - b. We are preparing for our annual Midsouth HIV Conference. This event will take place November 29 – 30<sup>th</sup>.
  - c. We are asking H-CAP members to attend the webinar on March 28<sup>th</sup>.
    - This event will take place at the Community Foundation of Greater Memphis from 12:30-2:30pm. We are providing lunch. Please rsvp.
- VIII. Old Business**  
 There is no old business at this time.
- IX. New Business**
  - a. Performance Measurements** **Charles Kolesar, Program & Quality Manager**  
 The committee was briefed on the performance measurements:

- a. The viral suppression across the TGA is up about 1% which is 71.8%. The prescription of HIV ART is at 85.6%. The visit frequency is at 67.2% and the gap in visit is at 13.2% which means clients are returning for their visits. All the trends are good at this time in the TGA.
- b. The threshold for 16-17 are on target and in some measurements we have exceeded the target projected percentages.
- c. All of the providers and services are on target to making changes to improve care.

**b. FY'2017 Committee Work Plan**

The committee reviewed the committee work plan from FY'2016 to make necessary updates:

- Noted corrections and changes will be prepared and presented as a draft at the next committee meeting.

**a. Agenda items for H-CAP**

- There is no item available for H-CAP at this time.

**b. Agenda items for next month**

- Review final draft
  - 2017- Committee Work Plan
- Standard of Care
  - Health Insurance Premium & Cost Sharing Assistance (HISPCA)

**X. Other Business/Public Comment**

There is no other business or public comments at this time.

**XI. Announcements (as printed on agenda)**

- November 29<sup>th</sup> & 30<sup>th</sup> Annual Midsouth HIV Conference 2017.
  - a. Location will be at University of Memphis.

**V. Adjournment**

Meeting adjourned at 5:28 P.M.

**Next Meeting:** April 12<sup>th</sup> at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.