



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
March 9, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Mardrequis Harris*	P	Lee Goins
P	Melanie Bradley	P	Brooke Askew
P	Lisa Brisendine	P	Henry "Jay" Johnson
P	Toni Burnett	A	Erica Jones
P	Melanie Copeland		

*Denotes Chair

A=Absent

P=Present

T=Telephone

Others Present: Jennifer Pepper, Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Steve Overman, Mardrey Wade

- Committee Chair**
- I. Call to Order**
The meeting was called to order at 4:02 PM by Mardrequis Harris.
 - II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
 - III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
 - IV. Roll Call**
Mardrequis called roll and there was a quorum present in order to conduct business.
 - V. Approval of Agenda**
The agenda was approved by common consent.
 - VI. Approval of Minutes (attached)**
The minutes were approved by common consent.
 - VII. Old Business (attached)**
 - There is no old business at this present time.
 - VIII. New Business**
 - a. Performances Measurements**
Steve Overman, Ryan White Data Analyst, gave overview of the Performance Measurements
 - Viral Load Suppression is steady. Ended the Grant Year with 70%.
 - HIV ART (Antiretroviral Prescription fall to 81%.
 - Frequency visit was up to 63%.
 - Gap in Visit which should be the lowest measures where at 18%.
 - b. Pharmaceutical Assistance-Local Standards of Care**
Charles Kolesar, Ryan White Quality Management Coordinator, gave overview of the Pharmaceutical Assistance-Local Standards of Care (with no changes to standards):

- The LPA Committee met, and several medications were added to the formulary.
- The committee reviewed the eligibility criteria for the program. Found to not have a written version of the criteria.
- The committee agreed to utilize the same criteria available for Ryan White Part-A.
- The updated list of medications will be provided on the website: www.hivmemphis.org.
- The standards review date will be updated.

c. Psychosocial Support Services Standards of Care

Mardrey Wade, Ryan White Provider Services Coordinator, gave overview of the Psychosocial Support Services Standards of Care (with no changes to standards):

- No changes to the standards are needed at this time. The standards are in order with the services provided.
- The standards review date will be updated.

d. Agenda items for HCAP

- No item to vote on at the H-CAP at this time.

e. Agenda items for next month

- Substance Abuse- Outpatient Standards of Care
- Outreach Services Standards of Care
- Develop/Update tasks for the committee work plan

IX. Other Business/Public Comment

Parrish Oglesby, Planning Group Manager gave the planning group areas of concern:

- a. The Committee Assignment Matrix
- b. Implementing the new attendance policy
- c. Updating the Membership Reflectiveness Report

X. Announcements

- CHOICES annual Condomonium Fundraiser, April 16, 2016, 7-10PM, Play House on the Square.
- PBS running a documentary of the impact of HIV/AIDS in the Southerner regions. The story outlines the up and down details of the system and services.
- Memphis Gay and Lesbian Community Center Received a 75,000.00 Grant from the Elton John Foundation.

V. Adjournment

Meeting adjourned at 4:30 P.M.

Next Meeting: April 13th at 4:00P.M., CHOICES (Training Room), 1726 Poplar Ave.