



**Evaluation and Assessment Committee Meeting
 Junior League of Memphis
 CRC (Board Room)
 3475 Central Ave.
 June 14, 2017**

Attendance	Committee Members	Attendance	Committee Members
P	Melanie Bradley	P	Tomekicia Wren
P	Melanie Copeland	P	Lee Goins
P	Dr. Davida Hollerman	P	Felicia Horton
P	Ray Leitschuh	P	Ace Brooks
P	Brooke Askew		

**Denotes Chair*

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Jennifer Pepper, Winfred Rankins, Ed Clark, Harold French LeRoy Springer, Diane Duke, Don Hardin, Elijah Franklin, Marcus Reborn, Dcondua Cliff, Jimmie Samuels, Dwight Bowen, Roy James, Jermaine Palmer, Larry Leitschuh, Lauren Robinson.

I. Call to Order Ace Brooks, Committee Chair

The meeting was called to order at 4:18pm.

II. Statement of Confidentiality/Conflict of Interest

Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.

III. Welcome/ Introductions/ Moment of Silence and Remembrance

Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.

IV. Roll Call

Ace called the roll and a quorum was present to conduct business.

V. Approval of Agenda

The agenda was accepted and approved by common consent.

VI. Approval of Minutes

The minutes was accepted or approved by common consent.

VII. Intro/Comments from newly appointed chair

Ace took a few minutes to introduce himself to the committee members including a brief outline of his professional career and personal commitments which gives him experience and passion for the work that this committee is charged with on behalf of H-CAP.

VIII. Planning Group Report Parrish Oglesby, Planning Group Manager

The committee was briefed on the progress of the group by Parrish:

- Currently, the group has (34) full members and (4) alternate members.
- The group has a 43 to 45% representation of unaligned consumers on H-CAP. HRSA only requires the group to have 33% representation.

**IX. Performance Measurements Charles Kolesar, Program & Quality Manager
Ryan White Program**

The committee was briefed on the performance measurements of our providers and the targeted outcomes. Members were presented with handouts.

- In Core01-HIV viral load suppression: Targeted threshold for FY17-18 is set at 74.87%.

Currently, we are at 73.6%.

- In Core02-Prescription of HIV ART: Targeted threshold for FY17-18 is set at 84.33%. Currently, we are at 85.7%. We have exceeded this expected threshold.
- In Core03-Visit frequency: Targeted threshold for FY17-18 is set at 74.69%. Currently, we are at 69.4%
- In Core04-Gap in visits: Targeted threshold for FY17-18 is set at 13.68%. Currently, we are at 13.4%.

Highlighted provider performances

- St. Jude- 84% in Core01- Viral Load Suppression.
- East Arkansas Family Health (EAFH) – 99% in Core02- Prescription of HIV ART

X. Old Business

- **Review/revise/update: Memphis TGA Standards of Care**

- a. **Emergency Financial Assistance**

- The committee members brought up various concerns from the process, specific language outlining emergency utility assistance, medication and the eligibility policies.
 - Charles Kolesar, Program & Quality Manager for Ryan White presented the committee with suggestions and recommendations from the recipient office. After further discussion, concerns, and input from committee members and guest that were present, Chuck will update and revise the standard and present at next month meeting as a final draft to be accepted and voted on by the committee.
 - Parrish Oglesby, Planning Group Manager will follow-up with the concerns and open the floor for discussion/conversation at the next meeting.

XI. New Business

- **Review/revise/update: Memphis TGA Standards of Care**

- a. **Health Insurance Premium & Cost Sharing Assistance (HISPCA)**

- This item was tabled until the next committee meeting.

- **Agenda items for H-CAP**

- **Agenda items for next month meeting**

- a. **Final revised copy of Memphis TGA Standards of Care**

- Emergency Financial Assistance (EFA)

- b. **Review/revise/update: Assessment of the Administrative Mechanisms**

- Survey Questions

XII. Other Business/Public Comment

There were no other business/public comments at this time.

XIII. Announcements (as printed on agenda)

- National HIV Testing day June 27th.
- Le Bonheur, Part D will host a Consumer Input meeting on June 22nd at 1:30pm.
 - a. The location will be at Hope House.

V. Adjournment

Meeting adjourned at 5:33 P.M.

Next Meeting: July 12th at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.