



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
July 13, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Mardrequs Harris*	P	Lee Goins
P	Melanie Bradley	A	Brooke Askew
P	Lisa Brisendine	A	Henry "Jay" Johnson
A	Toni Burnett	P	Rachel Brooks
P	Melanie Copeland	P	Kelli Davis
P	Dr. Davida Hollerman	A	Mary Jones
P	Cedric Robinson		

*Denotes Chair

A=Absent

P=Present

T=Telephone

Others Present: Parrish Oglesby, Jacquine Rankins, Charles Kolesar, Steve Overman, Jimmie Samuels, Trevor Rawls, Denford Galloway, LeRoy Springer, Derrick Manciel

- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:09pm by Committee Chair.
- II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
Mardrequs called roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**
The agenda was accepted and approved. (Moved by Lee Goins; 2nd by Melanie Copeland)
- VI. Approval of Minutes**
The minutes were accepted and approved. (Moved by Melanie Bradley; 2nd by Lisa Brisendine)
- VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**
Parrish Oglesby, Planning Group Manager briefed the committee on the progress of the group:
- a. Membership Reflectiveness- Currently membership is four members under targeted number. Community Partnership is continuing to recruit and we have a large list of potential applicants for interviewing.
 - b. PSRA will be September 28th from 12:00-6:00pm, The Red Cross of Greater Memphis, 1399 Madison Ave. All members have to be in attendance in order to vote.
 - c. H-CAP in August will move from August 24th to August 31st. This meeting will still be in the same location, and same time.
 - d. Priorities Comprehensive Committee & Community Partnership Committee will have a collective meeting this month on July 21st.
 - e. Planning Group will represent at a Community Outreach with Latino Memphis. The annual Back2school Bash July 16th from 10:00am-4:00pm.

VIII. Old Business

a. Medical Nutrition Therapy Standards of Care.

Highlights: Recommended Changes

- American Dietetic Association should be replaced as The Academy of Nutrition and Dietetics (AND) name changed as of 2012.
- Registered Dietitian should be replaced with Licensed (LDN) and Registered Dietitian/Nutritionist (RDN)
- Under the Definition of Medical Nutrition Therapy. The definition should be update with the HRSA/HAB Policy 16-02:
 - Medical Nutrition Therapy includes:
 - Nutrition assessment and screening
 - Dietary/nutritional evaluation
 - Food and/or nutritional supplements per medical provider's recommendation
 - Nutrition education and/or counseling

The services can be provided in individual and/or group settings and outside of HIV Outpatient/Ambulatory Health Services.

Program Guidance:

All services performed under this service category must by pursuant to a medical provider's referral and based on a nutritional plan developed by the registered dietitian or other licensed nutrition professional. Services not provided by a registered/licensed dietician should be considered Psychosocial Support Services under the RWHAP. (See *Food-Bank/Home Delivered Meals*)

IX. New Business

a. Core Performances Measurements

Steve Overman, Ryan White Data Analyst, gave overview of the Performance Measurements. Steve gave the definition for the categories of the performance measurements:

- Core01- Are clients that had a medical visit within a year/and viral load suppression is under 200.
- Core02- Are clients taking 3 or more ingredients of prescriptions of HIV ART
- Core03- Are clients that had a medical visit once every (6) months within the last two years.
- Core04- Are clients that had a medical visit within a year and another medical visit within (6) months or less.
- Prescription HIV ART for the TGA is 89.77% as of 6/30/2016. 257 more clients were added into the measurements.
 - Three Provider Success Stories
 - Christ Community- Visit gap from 29% or 16% and Visit frequency from 34% to 53%
 - Adult Special Care – Prescription of HIV ART is now 94%.
 - East Arkansas Family Health Center- Prescription of HIV ART is now 100%.

b. Memphis TGA Assessment of the Administrative Mechanism

- The deadline to turn in the completed outline to the Grantee's office is August 18th.

c. Update/develop tasks and activities for GY 2016 Committee Work Plan

- Reviewed, revised, and updated work plan from 2015.

d. Agenda items for HCAP

- Recommended updates to the Medical Nutrition Therapy Standards of Care (verbiage, definition, and terminology for providers).

e. Agenda items for next month

- Memphis TGA Assessment of Administrative Mechanism for 2016

X. Other Business/Public Comment

There is no other business or public comments at this time.

XI. Announcements

- There will be a Consumer Input meeting at the Church Health Center (Wellness), from 1:00pm-2:30pm.
- The Planning Group administrative office will be updating transportation reimbursement information.
- The Ryan White HIV/AIDS Program (RWHAP) and Pre-Exposure Prophylaxis (PrEP) Webcast on Tuesday, August 2nd from 1:00 – 3:30p.m.

V. Adjournment

Meeting adjourned at 5:49P.M.

Next Meeting: August 10th at 4:00P.M., CHOICES (Training Room), 1726 Poplar Ave.