



**Evaluation and Assessment Committee Meeting
 Junior League of Memphis
 CRC (Board Room)
 3475 Central Ave.
 February 8, 2017**

Attendance	Committee Members	Attendance	Committee Members
P	Mardrequis Harris*	P	Lee Goins
P	Melanie Bradley	A	Henry "Jay" Johnson
P	Melanie Copeland	A	Rachel Brooks
P	Dr. Davida Hollerman	P	Felicia Horton
P	Ray Leitschuh		
P	Tomekicia Wren		

*Denotes Chair

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, Jennifer Pepper, Charles Kolesar, Jimmie Samuels, Gregory Vassar, Trevor Rawls, Winfred Rankins

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- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:15pm.
 - II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
 - III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held to welcome a new committee member (Felicia Horton). A moment of silence and remembrance was observed.
 - IV. Roll Call**
Mardrequis called the roll and there was a quorum present in order to conduct business.
 - V. Approval of Agenda**
The agenda was accepted and approved by common consent.
 - VI. Approval of Minutes**
The minutes were accepted and approved by common consent.
 - VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**
The committee was briefed on the progress of the group:
 - a. The group is at (31) full members and (2) alternate members. We are still recruiting and interviewing. The new Community Partnership chair (Marsha Turner) is working very hard to make sure we are at full capacity in membership..
 - b. H-CAP Annual Retreat will be February 17, 2017. The location will be at the new FedEx Event Center, Shelby Farms.
 - Transportation will be provided for members through Premier Transportation Services. Please meet at Friends for Life, 43 N. Cleveland @ 8:00am.
 - VIII. Old Business**
 - a. **Standards of Care:** **Charles Kolesar, Program & Quality Manager**
 - **Medical Case Management** **Ryan White**
 - i. **Questions, concerns, & observations**
 - 1. (Pg.5, Section B):

- a. **(Standard)**- Add the requirement that they are to be certified as an Application Counselor through Healthcare.gov.

- ii. There are no further questions, concerns, or observations from the committee at this time.

IX. New Business

a. Agenda items for H-CAP

- Recommended revised/updated Standards of Care
 - Medical Case Management

b. Agenda items for next month

- Revise/Update task and activities
 - 2017- Committee Work Plan

X. Other Business/Public Comment

There is no other business or public comments at this time.

XI. Announcements (as printed on agenda)

- February 17, 2017 will be H-CAP Annual Retreat.
 - a. Location will be at Shelby Farms, and transportation will be providing through Premier Transportation Services. Pick-up and Drop-off will be at Friends for Life. The retreat will be from 8:00am-4:00pm, this will include breakfast and lunch.

V. Adjournment

Meeting adjourned at 4:47 P.M.

Next Meeting: March 8th at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.