



**Evaluation and Assessment Committee Meeting  
 Junior League of Memphis  
 CRC (Board Room)  
 3475 Central Ave.  
 April 12, 2017**

Attendance	Committee Members	Attendance	Committee Members
P	Mardrequs Harris*	A	Tomekicia Wren
P	Melanie Bradley	P	Lee Goins
A	Melanie Copeland	A	Rachel Brooks
P	Dr. Davida Hollerman	P	Felicia Horton
A	Ray Leitschuh	A	Brooke Askew

\*Denotes Chair

A=Absent

P=Present

**Others Present:** Parrish Oglesby, Jacquine Rankins, Charles Kolesar,

- I. Call to Order** **Committee Chair**  
 The meeting was called to order at 4:15pm by the committee chair.
- II. Statement of Confidentiality/Conflict of Interest**  
 Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**  
 Everyone was welcomed to the meeting and a brief introduction session was held to welcome any new committee members. A moment of silence and remembrance was observed.
- IV. Roll Call**  
 Mardrequs Harris called the roll and a quorum was not present to conduct business.
- V. Approval of Agenda**  
 The agenda was not accepted or approved.
- VI. Approval of Minutes**  
 The minutes was accepted or approved.
- VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**  
 The committee will be briefed on the progress of the group by Parrish Oglesby, Planning Group Manager at the May meeting.
- VIII. Old Business**  
 This item could not be addressed. A quorum was not present to conduct business.
- IX. New Business**  
 This item could not be addressed. A quorum was not present to conduct business.
- X. Other Business/Public Comment**  
 This item could not be addressed. A quorum was not present to conduct business.
- XI. Announcements (as printed on agenda)**
  - November 29<sup>th</sup> & 30<sup>th</sup> Annual Midsouth HIV Conference 2017.
    - a. Location will be at University of Memphis.
- V. Adjournment**  
 Meeting adjourned at 4:48 P.M.

**Next Meeting:** April 12<sup>th</sup> at 4:00P.M., Junior League of Memphis CRC (Board Room), 3475 Central Ave.