



**Evaluation and Assessment Committee Meeting
CHOICES (Training Room)
1726 Poplar Ave.
April 13, 2016
4:00 PM**

Attendance	Committee Members	Attendance	Committee Members
P	Mardreques Harris*	P	Lee Goins
P	Melanie Bradley	P	Brooke Askew
P	Lisa Brisendine	P	Henry "Jay" Johnson
P	Toni Burnett	A	Erica Jones
A	Melanie Copeland		

*Denotes Chair

A=Absent

P=Present

T=Telephone

Others Present: Jennifer Pepper, Parrish Oglesby, Charles Kolesar, Steve Overman, Mardrey Wade, Jimmie Samuels, Rachel Brooks

- I. Call to Order** **Committee Chair**
The meeting was called to order at 4:09pm by Mardreques Harris.
- II. Statement of Confidentiality/Conflict of Interest**
Everyone was reminded of the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting and a brief introduction session was held. A moment of silence and remembrance was observed.
- IV. Roll Call**
Mardreques called roll and there was a quorum present in order to conduct business.
- V. Approval of Agenda**
The agenda was approved by common consent.
- VI. Approval of Minutes**
The minutes were approved by common consent.
- VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**
Parrish Oglesby, Planning Group Manager gave the planning group areas of concern:
 a. Membership Reflectiveness- We have 31 full members, and 2 alternate members. The group had six new members to join last month.
 b. Potential members- 3 to 4 interviews are scheduled with Community Partnership.
 c. After the Planning Group reaches the 36 membership required members, We will continue to recruit consumers and MSM.
- VIII. Old Business**
 - There is no old business at this present time.
- IX. New Business**
a. Performances Measurements **Steve Overman, Ryan White Data Analyst**
 Steve Overman, Ryan White Data Analyst, was not able to attend. Charles Kolesar, Quality Management Coordinator, briefed the committee on the Performance Measurements
 - The Data from providers for performance measurements will be tabled for next month

meeting.

- Reviewed items released on the Comprehensive Needs Assessment for 2015
 - Memphis TGA is 7th in the country for newly diagnosed HIV Infections.
 - Memphis TGA is 1st in the country for newly diagnosed AIDS Cases.
 - Memphis/Shelby County has the highest rate of STD's.
 - Representation by race:
 - Black/non-Hispanic has the highest percentage of the population with the rate being 46%.
 - 81% receiving Ryan White services.
 - Hispanic have the largest population rate, with the smallest percentage receiving Ryan White services.
 - New HIV/AIDS or late diagnosed by age:
 - Ages 15-34 falls at 58-61%
 - Ages 20-24 falls at almost a 100%

b. Outreach Services Standards of Care

- Outreach funding does not include HIV testing, HIV counseling, and Prevention education.
- On page 3, Section C: Client Satisfaction Survey.
 - Currently there is not a specific time frame for providers to give a report/respond.
- On page 4, Section A: Referrals
 - Suggestion: Clients identified through outreach services who are out of medical care should be referred to a EIS (Early Intervention Specialist) instead of Medical Care/Case Manager.
- Moving forward will have to communicate with the Grantee Office to make sure the wording in the standards gives precise understanding before changes can be made to standards.

c. Substance Abuse- Outpatient Standards of Care

- No changes to the standards are needed at this time. The standards are in order with the services provided.
- The standards review date will be updated.

d. Agenda items for HCAP

- The Substance Abuse-Outpatient Standards of Care reviewed on 4/13/2016 with no changes to the standards at this time. The standards are in order with the services provided.

e. Agenda items for next month

- Revisit Outreach Services Standards of Care
- Update/develop tasks and activities for GY 2016 Committee Work Plan

X. Other Business/Public Comment

- There are no other business/public comments at this time.

XI. Announcements

- Community Forum HIV Needs Assessment, April 14, 2016, Church Health Center, Wellness at 6:00-8:00PM.
- New Membership Orientation will be held April 15, 22, & 29, 2016, 160 N. Main St., # 200, Mayor's Conference Room, at 4:00-6:00PM.

V. Adjournment

Meeting adjourned at 5:28P.M.

Next Meeting: May 11th at 4:00P.M., CHOICES (Training Room), 1726 Poplar Ave.