



**Community Partnership Committee Meeting
Church Health Center (Room A & B)
1115 Union Avenue
May 11, 2017
3:00 PM**

| Attendance | Committee Members | Attendance | Committee Members |
|-------------------|--------------------------|-------------------|--------------------------|
| P | Anthony Hardaway | P | Dewayne Murrell |
| P | Aramis Jones | P | Marshe Turner* |
| P | Dwight Bowen | P | Gwendolyn Bankhead |
| P | Patrick Conner | A | James Davis |
| P | Edward "Eddie Wiley | P | Melissa Farrar |
| A | Michael Echlin | | |
| P | Brandon Williams | | |

*Denotes Chair

A=Absent

P=Present

Others Present: Parrish Oglesby, Jacquine Rankins, Kenneth Lewis, Mardrey Wade, Bryant Laird, Lee Burrow, Winfred Rankins, Fredrick Linsey, Jimmie Samuels, LeRoy Springer

- I. Call to Order** **Marshe Turner, Committee Chair**
The meeting was called to order at 3:08PM.
- II. Statement of Confidentiality/Conflict of Interest**
Marshe read the Statement of Confidentiality and Conflict of Interest policy. No Committee members had any new conflicts of interest to disclose.
- III. Welcome/ Introductions/ Moment of Silence and Remembrance**
Everyone was welcomed to the meeting. A brief moment of silence and remembrance was observed.
- IV. Roll Call**
Marshe called the roll. A quorum was present in order to conduct business.
- V. Approval of Agenda**
The agenda was approved with an additional item by common consent.
- VI. Approval of Minutes April 13th**
The minutes were approved by common consent.
- VII. Planning Group Report** **Parrish Oglesby, Planning Group Manager**
 - A. Reflectiveness and Membership Categories Review**
 - The planning group is looking strong at this time. The group has (36) full members and (4) alternates.
 - Membership reflectiveness is at 47% unaligned consumer participation. HRSA requirement is 33% the group has exceeded this goal.
 - 2017-Mid-south HIV Conference will be hosted at the University of Memphis on November 29-30, 2017.
 - Planning Group will host a webinar discussing the results of the recent findings May 18th. And the annual PSRA is coming up soon.

- Parrish Oglesby, Planning Group Manager will be during a write up in FOCUS Magazine concerning the work of H-CAP.

VIII. Old Business

A. Revise/update tasks and activities

- **2017-Committee Work Plan**

The committee continued to review the committee work plan from FY'2016 to make necessary updates:

- A revised copy with noted corrections and changes will be prepared and presented as a final draft at the June meeting.

B. Review/revise/update

- **Interviewing Scoring Card**

The committee members reviewed the interview scoring card:

- A revised copy with noted corrections and changes will be prepared and presented as a final draft. Noted corrections and changes will be prepared and presented as a final draft at the June meeting.

IX. New Business

A. Potential applicants for membership

- Lee Burrow was interviewed and the committee is recommending an alternate membership.

B. Annual Mid-South HIV/AIDS Conference

- **Outreach & Recruitment**

Parrish Oglesby, Planning Group Manager gave the committee a brief outline of activities:

- Conference will be November 29th & 30th, leading into World AIDS Day (WAD) December 1st.
- Need volunteers to assist with the events

C. Agenda items for H-CAP

- The committee is recommending new applicant (Lee Burrow) for alternate membership.

D. Agenda items for next meeting

- Interview potential applicants for membership
- Review final copy of Interviewing Scoring Card
- Review final copy of the committee work plan for 2017

X. Other Business/Public Comment

There was no other business or public comments at this time.

XI. Announcements

- As printed on the agenda.

XII. Adjournment

The meeting adjourned at 4:21PM.

Next Meeting: June 8th, 3PM Lipscomb-Pitts Building (Aging Commission of the Mid-South, 2670 Union Extended Avenue). 10th Floor Large Conference Room